



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
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<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

James Connelly – Board Chair
Kimberly Hernandez – Vice Chair
Paedrin Fusco
Candace Youngberg
Cameron Leslie

Date: November 16, 2023
Time: 6:00 PM
Place: 9590 Ave C, Bombay Beach
Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 6:04 P.M. by Director Connelly.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
 - B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Not Present – Arrived at 6:10 PM
Director Youngberg	Present
Director Leslie	Present

Four of five Directors present. Quorum met.
Staff Present: Secretary Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for the Regular Meeting for November 16, 2023 as is or delete/clarify any item on the agenda.

Motion made by Director Connelly to approve the agenda for November 16, 2023 as presented. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (4-0-0)

3. **CONSENT AGENDA:** “A consent agenda may be presented by the Board president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the direction of the assembly”.

Director Youngberg requested to pull item 3D and move as item 5.

Motion made by Director Youngberg to approve the consent agenda as presented. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

Consent Agenda

- A. Approval of meeting minutes from the Regular Meeting of October 19, 2023.
- B. Approve the FINANCIAL REPORT: The financial status of the District as of October 31, 2023.

1.	County Auditor Account.	\$ 16,040.54
	Positive Balance in County Fund Account	<u>\$16,040.54</u>
2.	Bank of America Accounts	
	a. General Checking Account (ending 1946)	\$ 6,892.01
	b. Savings Account (6398) Bombay North	9,665.81
	c. Savings Account (5949)	50,810.30
	d. Savings Account (8163)	62,806.32
	Bank Accounts Total	<u>\$ 130,174.44</u>

TOTAL CASH ASSETS **\$146,219.98**

- C. The Board will approve payment of accounts payable in the form of demands to the County. Copy of list of demands is available upon request.
- D. Item Moved to Agenda Item #5 - Park Application Process. The State Park Grant Office has provided the District an extension to the end of contract to utilize the \$177,952.00 no later than June 30, 2028.
- E. District Kitchen Remodel Project. The District purchased the three hole sink and the additional required hand sink. The Contractor will install the new sinks after removing the previously installed used sinks. A Class 1 range hood that meets County requirements will need to be purchased and installed by the contractor. The floor will need to be finished with authorized coving. The District will continue working to complete the Kitchen Project.
- F. The Process to Establish an Emergency Medical Response Unit. ERU Administrator to report. No Report Submitted
- G. Status of Medical Trailer (Youngberg) – The Air Conditioning system will need to be upgraded before the Medical Trailer can be occupied.

- H. What to do with the Large Water Pumps that belong to the District. (ERU Admin)
– ERU Admin was working to have the pumps listed on the GovDeals for resale.

4. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the published agenda. Public Comment on agenda items will be allow when agenda items is called by the Board.

Speaker #1 – An individual was introduced as a new member of the community and will be residing on Bombay Beach.

Speaker #2 – A representative from Imperial Valley (IVREA) made a presentation and announced that IVREA will be setting up large collection container to accept recyclable items on December 16, 2023 from 08:00 AM till 12:00 PM.

Director Fusco arrived at 6:10 PM.

Speaker #3 - Commented that the Community Center appeared in much disarray and needed clean-up.

Speaker #4 - Complained that she could not find the minutes and board policies on the District Website. The steps to locate the information on the website was explained to her and that the information was on the website.

5. Items moved from Consent Agenda. Item 3D

Park Application Process. The State Park Grant Office has provided the District an extension to the end of contract to utilize the \$177,952.00 no later than June 30, 2028.

Motion made by Director Youngberg to approve the State Park Office of Grants extension to the original Park Contract by four years (until June 30, 2032). Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

6. OLD BUSINESS: DISCUSSION/ACTION ON THE FOLLOWING:

A. The process to acquire the Fire Department Building at Bombay Beach (Fusco)
The Districts Legal Counsel is working with the County to get the County Board of Supervisors to approve the transfer of title from the County to the District.

B. The Board will consider approving expense to construct a fence to separate the trash dumpsters lot from the adjoining lot.(Connelly) (Item introduced 6/15/2023)

Director Youngberg reported that the individuals from the Artist Community have not responded to her, she will be reaching out to the Bianellie Founders to get a commitment to construct the needed fence.

C. A Street Beautification. Project to restart to beautify Bombay Bay Beach and the

Tree planting project (Youngberg).

Director Youngberg reported that the tree project is being funded by Cal Fire to plant trees along 1st street and also at the District Park. The project includes planting, maintaining and watering the trees for a period of five years. This is primarily a Cal-Fire funded project. Funding has not yet been released.

Palo Verde and Mesquite trees will be planted.

- D. Annual Financial Audit – The Board will hear an update on the 2022-2023 Financial Audit.

The Audit information has been presented to the CPA firm conducting the required annual audit. The District was informed yesterday that a confirmation financial review is being conducted by a third party agency and a final report will be published.

- E. The Board will be briefed on the progress of the Second Annual Harvest Festival to be held on Thanksgiving Weekend (Youngberg)

Director Youngberg reported that ticket sales are going good and this years Festival will go for three days. Everyone is invited to come out and enjoy a good old fashion small town festival.

- F. The Board will be briefed on the progress on the adult Contest for billboard mural on Highway 111. (Youngberg)(Approved \$300.00 expenditure 7/10/2023)

Director Youngberg reported that one submission for the billboard mural has dropped out. The contest deadline was extended to December 13, 2023.

- G. The Board will discuss kid contest to redo the District logo. (Youngberg)

Director Youngberg reported that one submissions for the kid contest to redo the District logo has been received. The contest deadline was extended to December 13, 2023.

- H. The Board will be briefed on the submission for a \$2,500.00 IID Green Project Grant.(Youngberg) (Approved 7/10/2023)

Director Youngberg requested that this item be carried to next meeting. This grant is to fund solar lighting in the District Park.

- I. The Board will consider adopting the Uniform Public Construction Cost Accounting Act (Youngberg) (Introduced 9/14/2023)

Director Youngberg requested that this item be carried to next meeting.

- J. The Board will be briefed on how it went at the Brawley Cattle Call Parade (Youngberg)

Director Youngberg reported that there was a lot of LOVE extended to the Bombay Beach entry. This is the first time the District has entered the Cattle Call Parade.

- K. The Board will discuss and consider having the Policy Committee develop a new policy regarding communications with outside sources and appointing a Board member to act as communications liaison for the District (Youngberg) (Introduced 9/14/2023)

Director Youngberg requested that this item be carried to next meeting.

- L. The Board will discuss establishing a meeting date to deploy UCR-Indoor Air Purifiers at Bombay Beach (Youngberg)

UCR staff to deploy air purifiers at the Community Center, the Medical Trailer and the Ski Inn. UCR will collect data on the particle matter (PM) for about one year and then schedule local residents to receive their air purifiers.

7. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING.

- A. The Board will discuss approving the resignation of an acting Emergency Response Unit Administrator.
- B. Motion made by Director Connelly to approve the resignation of acting Emergency Response Unit Administrator Dixie Jones. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)
- C. The Board will approve the publishing of an opening for a volunteer Emergency Response Unit Administrator and authorize filling the position at the December 21, 2023 Regular Meeting,
- D. Motion made by Director Youngberg to approve the publishing of an opening for a volunteer Emergency Response Unit Administrator and authorize filling the position at the December 21, 2023 Regular Meeting. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)
- E. The Board will approve the placement of a large trash collection container on district property and hear the effective date and time for disposing of household trash.

Motion made by Director Connelly to approve the placement of a large trash

collection container on district property for a recyclables day collection on December 16, 2023. Motion seconded by Director Lesslie. Motion passed by unanimous vote of Board members present. (5-0-0)

- F. The Board will discuss and determine a need for a Storm Response Team (Youngberg)

Motion made by Director Connelly to approve the development of a Storm Response Team to be led by Directors Youngberg and Fusco. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

- G. The Board will consider providing a local mass texting or information dissemination service for Bombay Beach Residents (Hernandez)

Motion made by Director Hernandez to approve providing a local mass texting or information dissemination service for Bombay Beach Residents. Motion seconded by Director Connelly. In a roll call vote;

Director Connelly	Aye
Director Hernandez	Aye
Director Fusco	Aye
Director Youngberg	Nay
Director Leslie	Aye

Motion passed by majority vote of Board members present. (4-1-0)

- H. The Board will discuss authorizing adding the District Logo to a letter to the U.S. White House, Executive Office of the President, Council of Environmental Quality.

Motion made by Director Youngberg to authorize adding the District Logo to a letter to the U.S. White House, Executive Office of the President, Council of Environmental Quality. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

10. COMMUNITY REPORTS:

There will be a Park Clean-up tomorrow, Friday at 10:00 am

There will be a Community Center Clean-up on Saturday morning at 10:00 am

11. BOARD DISCUSSION/DIRECTIVES:

The Board directed the Secretary to add to next month agenda, discussion/action on expanding trash collection hours and dates.

The Board directed the Secretary to discuss possible legal action against the Kitchen Contractor for failing to meet contract agreement with District Consul.

12. DIRECTOR REPORTS:

- A. The Board will hear comments from attendees to the CSDA Workshop “Working with the Media” on November 2, 2023 in Jurupa California. (Youngberg)

Director Youngberg commented that at the workshop, the role of the Board was extensively discussed.

- B. The Board will hear comments from attendees to the Lithium Valley Community Stakeholders Meeting on October 26, 2023 in Brawley CA.

Participants reported that they had made connections with other District attendees that will be good for future feedback and information. Also Director Youngberg reported that the Lithium Valley Stakeholders were interested in what were the needs of the local communities, Bombay Beach responded the need for help in controlling and fixing the flooding problem at Bombay Beach, also the lack of public transportation and the need for medical services.

It was also noted that frontline communities will be receiving funding from stakeholders.

- C. The Board will hear the progress in obtaining a contract to provide termite and pest control for the District buildings. (Youngberg)

The Secretary reported that EXT Terminators out of Coachella were going to make a site visit on Nov 21, 2023 to provide an estimate for the facility.

13. ADJOURNMENT: Motion made by Director Connelly to adjourn. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 7:45 PM.


James Connelly



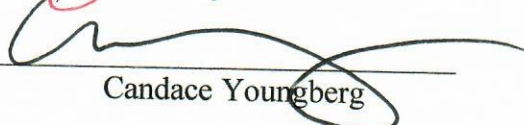
Paedrin Fusco




Cameron Leslie



Kimberly Hernandez



Candace Youngberg

Attested to: 
Augustine Sadorra, Secretary