



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com
<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

James Connelly – Board Chair
Kimberly Hernandez – Vice Chair
Paedrin Fusco
Candace Youngberg
Cameron Leslie

Date: October 19, 2023
Time: 5:00 P.M for Closed Session
6:00 PM for Open Session
Place: 9590 Ave C, Bombay Beach
Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 5:08 P.M. by Director Connelly.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
 - B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Present
Director Youngberg	Present
Director Leslie	Present

Five of five Directors present. Quorum met.
Staff Present: Secretary Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for the Regular Meeting for October 19, 2023 as is or delete/clarify any item on the agenda.

Motion made by Director Connelly to approve the agenda for October 19, 2023 as presented. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** This is an opportunity for members of the public to address the Board on subject relating to closed session items only.

Speaker #1 – Wanted to know the role and responsibilities of the Volunteer Emergency Response Unit Administrator and to wanted to know what the time limit is that a position must be posted to the public. The Board directed the secretary to provide Speaker #1 with information requested.

4. The Board will go into CLOSED SESSION.

- A. To Consider Public Employee volunteer Selection. Volunteer Emergency Response Unit Administrator (Government Code § 54957.)

Motion made by Director Connelly to go to closed session. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

The Board went into closed session at 5:22 PM.

The Board returned to open session at 5:47 PM

At 5:47 PM the Board took a recess to reopen at 6:00 PM.

5. CALL TO ORDER AND RETURN TO OPEN SESSION AT 6:00 P.M.

CALL TO ORDER: The meeting was called to order at 6:05 P.M. by Director Connelly.

- A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
- B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Not Present – Arrived at 6:08 PM
Director Youngberg	Present
Director Leslie	Present

Four of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

C. Report from Closed Session

1. The Board reviewed and interviewed applications from potential selectees,

Director Fusco arrived at 6:08 PM

Motion made by Director Connelly to appoint Sonia Herbert as Emergency Response Unit Administrator. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

6. **CONSENT AGENDA: “A consent agenda may be presented by the Board president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the direction of the assembly”.**

Motion made by Director Connelly to approve the consent agenda as presented. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

Consent Agenda

- A. Approval of meeting minutes from the Special Called Meeting of September 14, 2023 and the Cancellation Notice of the Special Called Meeting of October 4, 2023.
- B. Approve the FINANCIAL REPORT: The financial status of the District as of September 30, 2023.

1.	County Auditor Account.		\$ <u>15,910.75</u>
	Positive Balance in County Fund Account		\$15,910.75
2.	Bank of America Accounts		
	a. General Checking Account (ending 1946)	\$ 4,877.71	
	b. Savings Account (6398) Bombay North	9,665.73	
	c. Savings Account (5949)	50,808.57	
	d. Savings Account (8163)	67,804.06	
	Bank Accounts Total		\$ <u>133,156.07</u>

TOTAL CASH ASSETS **\$149,876.82**

- D. Park Application Process. The State Park Grant Office has provided the District with instructions to correct the draft Deed Restriction, Corrections will be made to the draft restriction before filing with the County Recorder and submission to the State Park Grant Office.
- E. District Kitchen Remodel Project. The District will need to purchase the three hole sink and make it ready for the Contractor to install after removing the previously installed used sink. A Class 1 range hood that meets County requirements will need to be installed. The required sinks will need to be installed and the floor will need to be finished with authorized coving. The District will continue working to complete the Kitchen Project.
- F. The Process to Establish an Emergency Medical Response Unit. ERU Administrator to report. No Report Submitted
- G. Status of Medical Trailer (Youngberg) – The Air Conditioning system will need

to be upgraded before the Medical Trailer can be occupied.

- H. The Process to acquire the Fire Department Building at Bombay Beach (Fusco). The Districts Legal Counsel is working with the County to get the County Board of Supervisors to approve the transfer of title from the County to the District.
 - I. What to do with the Large Water Pumps that belong to the District. (ERU Admin)
– ERU Admin was working to have the pumps listed on the GovDeals for resale.
7. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the published agenda. Public Comment on agenda items will be allow when agenda items is called by the Board.

Speaker #1 - Presentation by Jeremy and Ray on their vision to provide music for the local community.

Speaker #2 - Wanted to speak on placing his art piece known as “ascension” on Bombay North. Directed to hold his comments until the agenda item is discussed.

Speaker #3 = Presentation by Comite Civico Del Valle – Information to be provided by the COEE (Community Outreach Education and Engagement) program that delivers information to the surrounding Salton Sea communities. They work on informing the community of the Salton Sea Management Program (SSMP) plans, as well as gathering input to share with the SSMP team.

Speaker #4 - Asked about the duties of ERU personnel and CERT activities.

8. OLD BUSINESS: DISCUSSION/ACTION ON THE FOLLOWING:
- A. The Board will hear and discuss a master plan and maintenance and management of putting up the art display know as ascension. (Bhen)

Bhen explained to the Board that he will not be able to do what the Board had recommended in installing ascension.
 - B. The process to acquire the Fire Department Building at Bombay Beach (Fusco)
The Districts Legal Counsel is working with the County to get the County Board of Supervisors to approve the transfer of title from the County to the District.
 - C. The Board will consider funding for “The FirstNet Core: service and devices designed for first responders and public safety for the ERU and Board Members. (Hernandez) (Item tabled 6/15/2023)

Motion made by Director Hernandez to pull this agenda item indefinitely. Motion

seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- D. The Board will consider approving expense to construct a fence to separate the trash dumpsters lot from the adjoining lot. (Connelly) (Item introduced 6/15/2023)

Director Youngberg will research the status of the offer by the local artist to construct a fence to separate the trash dumpsters lot from the adjoining lot and report back at next regular meeting.

- E. The Board will discuss and consider applying for a Fire Department Identification Number. (Youngberg) (Item Introduced 9/14/2023)

Motion made by Director Youngberg to pull this agenda item indefinitely. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

9. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. A Street Beautification. Project to restart to beautify Bombay Bay Beach and the Tree planting project (Youngberg).

Director Youngberg reported that the tree project is being funded by Cal Fire to plant trees along 1st street and also at the District Park. The project includes planting, maintaining and watering the trees for a period of five years.

- B. Annual Financial Audit – The Board will hear an update on the 2022-2023 Financial Audit.

The Audit information has been presented to the CPA firm conducting the required annual audit. The District is waiting for any further information request to complete the Audit.

- C. The Board will discuss approving a pay raise for the Account Clerk. (Youngberg)

Motion made by Director Connelly to increase the account clerk position Salary to \$550.00 per Month effective November 1, 2023. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- D. The Board will be briefed on the progress of the Second Annual Harvest Festival to be held on Thanksgiving Weekend (Youngberg)

Director Youngberg reported that 27 packets have been delivered to local businesses requesting donations for the Festival. She also reported that of the \$2,500.00 approved expenses for the Second Annual Harvest Festival approved at the July 10, 2023 meeting, \$1,000.00 has been exhausted and requested the

remaining funds be released to complete the necessary work to make the Festival a success. Motion made by Director Connelly to authorize issuing the remaining \$1,500.00 for the Festival. Motion seconded by Director Leslie. Motion passed by unanimous vote of the Board members present (5-0-0)

- E. The Board will be briefed on the progress on the adult Contest for billboard mural on Highway 111. (Youngberg)(Approved \$300.00 expenditure 7/10/2023)

Director Youngberg reported that two submissions for the billboard mural have been received. Director Youngberg made motion to extend the submission deadline to December 13, 2023. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- F. The Board will be updated on the application to the FEMA Community Disaster Loan Program. (Hernandez)

Motion made by Director Hernandez to pull this agenda item indefinitely. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- G. The Board will discuss kid contest to redo the District logo. (Youngberg)

Director Youngberg reported that one submissions for the kid contest to redo the District logo has been received. Director Youngberg made motion to extend the submission deadline to December 13, 2023. Motion seconded by Director Connelly. Motion passed by unanimous vote of the Board members present (5-0-0)

- H. The Board will be briefed on the submission for a \$2,500.00 IID Green Project Grant.(Youngberg) (Approved 7/10/2023)

Director Youngberg requested that this item be carried to next meeting.

- I. The Board will discuss authorizing a collection bottle for monetary donations to the District. (Youngberg)

The collection bottle issue was reviewed by District Legal Consul. No problem found in having the donation bottle as long as good accounting procedures are followed,

Motion made by Director Connelly to allow the collection bottle. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

- J. The Board was issued their District owned cell phones and briefed on their responsibilities according to Board Policies. (Hernandez)

- K The Board will consider adopting the Uniform Public Construction Cost Accounting Act (Youngberg) (Introduced 9/14/2023)

Director Youngberg requested that this item be carried to next meeting.

- L. The Board will be briefed on progress of entering the Brawley Cattle Call Parade (Youngberg)

The application to enter the 2023 has been submitted and accepted by the Brawley Chamber of Commerce. It is now up to Bombay Beach to prepare and enter their parade entry.

- M. The Board will discuss and consider having the Policy Committee develop a new policy regarding communications with outside sources and appointing a Board member to act as communications liaison for the District (Youngberg) (Introduced 9/14/2023)

Director Youngberg requested that this item be carried to next meeting.

- N. The Board will discuss a succession process to replace the Secretary/Clerk of the Board/General Manager (Youngberg)

Motion made by Director Connelly to discuss the issue. Motion to discuss seconded by Director Hernandez. Motion passed by unanimous vote of the Board members present (5-0-0)

No action taken

- O. The Board will discuss establishing a meeting date to deploy UCR-Indoor Air Purifiers at Bombay Beach (Youngberg)

Directors Connelly and Youngberg will meet up with UCR staff to deploy air purifiers at the Community Center and the Ski Inn and then schedule local residents to receive their air purifiers.

- P. The Board will discuss joining the IV Wellness Foundation Vision Learning Exchange (Youngberg)

Motion made by Director Connelly to approve the Bombay Beach Community Services District to join the IV Wellness Foundation Vision Learning Exchange. Motion seconded by Director Youngberg. Motion passed by unanimous vote of the Board members present (5-0-0)

The Agreement was signed by the Board Chairperson.

- Q. The Board will consider authorizing District Directors and Staff to attend a CSDA Workshop “Working with the Media” on November 2, 2023 in Jurupa California. (Youngberg)

Motion made by Director Connelly to approve Directors, Youngberg, Hernandez and ERU Administrator Herbert to attend a CSDA Workshop “Working with the Media”. Motion seconded by Director Youngberg. Motion passed by unanimous vote of the Board members present (5-0-0)

- R. The Board will consider authorizing District Directors and Staff to attend Lithium Valley Community Stakeholders Meeting on October 26, 2023 in Brawley CA.

Motion made by Director Connelly to authorize Director Youngberg and Local Resident Franke Huber to represent the District at the Lithium Valley Community Stakeholders Meeting on October 26, 2023 in Brawley CA. Motion seconded by Director Youngberg. Motion passed by unanimous vote of the Board members present (5-0-0)

- S. The Board will consider approving reimbursement (For Bombay Beach Halloween Carnival) for funds spent on the October 20, 2023. (Youngberg)

Motion made by Director Hernandez to approve reimbursement of not more than \$700.00 (For Bombay Beach Halloween Carnival) for funds spent on the October 20, 2023. Motion seconded by Director Leslie. Motion passed by unanimous vote of the Board members present (5-0-0)

- T. The Board will be briefed on the LAFCO Meeting held on Monday October 9, 2023 (Youngberg).

Imperial County is the only county in California without Special District Members as part of the LAFCO Board and they are trying to correct that.

They (I believe it was the guy on the board from IID) drafted a MOU that changed the percentage amount from 1/3 for Imperial County, Cities and Special Districts of the cost share to County 40% Cities 40% and Special Districts 20%. The amount that the Special Districts would pay is \$150,000.00.

IID said that they would cover 100% of that cost if they were guaranteed one of the two seats the Special Districts would be receiving on the LAFCO Board and the Alternate Seat. The other Special Districts would have to have a meeting and vote who would take the other seat.

They will be sending out a corrected draft of the MOU with the updated wording probably tomorrow since very little needed to be changed to all of the Special Districts and others involved.

- U. The Board will discuss Disseminating the ERU personnel committee. (Fusco)

Director Fusco explained her item to the Board. She will be moving to terminate Board direct involvement in guiding the Emergency Response Unit.

Motion made by Director Youngberg to terminate Board direct involvement in guiding the Emergency Response Unit. Motion seconded by Director Leslie.
Motion passed by unanimous vote of the Board members present (5-0-0)

This action dissolves the Boards oversight committed to guide the ERU.

- V. The Board will discuss and consider purchasing required monitors, keyboards and mouse peripherals for District IT upgrade. (Youngberg)
The required monitors, keyboards and mouse peripherals for District IT upgrade were donated by LeeSee

Motion made by Director Connelly to accept the donation of the monitors, keyboards and mouse peripherals for District IT upgrade. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- W. The Board will discuss and consider funding the Welcome to Bombay Beach Billboard on Highway 111 with replacement pendants, lighting and possible restoration of the Northbound Sign. (Youngberg)

An offer to donate the pendants, lighting and possible restoration of the Northbound Sign has been made by IronDad.

Follow up information will be discussed at the next regular meeting.

- X. The Board will discuss and consider approving a contract to provide termite and pest control for the District buildings. (Youngberg)

Motion made by Director Connelly to authorize the General Manager to contract a local termite and pest control agency to treat the District buildings. Motion seconded by Director Hernandez. Motion passed by unanimous vote of the Board members present (5-0-0)

10. COMMUNITY REPORTS:

- The District will sponsor a Halloween Party for both Children and adults on October 21st.
- The North End Council will have their 2nd annual Salton Sea Stroll on Saturday October 21, 2023.
- Calipatria High School will have their H 2023.omecoming Game tomorrow,

Friday the 20th of October 2023.

- There will be a park clean up on Sunday October 22.

11. BOARD DISCUSSION/DIRECTIVES:

A. The Board will hear comments from attendees to the Los Angeles Disaster Exposition 2023.

- One attendee felt he only saw one vendor that had a useable land and water rescue craft.
- Others mentioned that presentations were either very informative or only personal opinions.
- Some subject areas would be useful such as lighting and security systems.
- All in all this would not be a very useful Expo to attend unless it was attended for very specific reasons.

B. The Board will discuss the meeting with Senator Padilla about the needs for Bombay Beach.

A special meeting was planned to meet with the Senator, however only two Directors were available to attend at the last minute so the special meeting was canceled. The Senator's staff changed the location of the meeting just prior to the meeting and the two directors were able to give the Senator some information on Bombay Needs. Assistance was requested to get the primary actors together on either taking down the fifth street berm or redesigning Avenues A and Island of Palm to direct water directly to the sea to avoid collection and flooding on 5th street. Other concern addressed the trash collection problems the residents, businesses and the District were having in getting reasonable service; Street repair problems that were left by the last street paving project the County conducted; mentioned were the limited support received from the County in battling the flood waters from Hurricane Hillary and the September first storms and the recurring problem of Bombay Beach being land locked when flooding on highway 111 cuts off the highway on both north and south of the town.

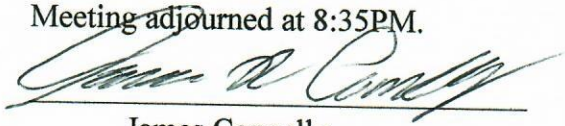
C. Two Directors were invited to attend the Conference for Colonias. They will report on their acquired information. (Hernandez and Youngberg)


The summit was mostly focused on training and learning and jobs in the central valley and coastal regions as well as the forests. They talked about imperial Valley very little and when they did it was all about lithium. They also announced the rebranding of CERF Community Economic Resilience Fund to California Jobs First. And the restructuring of the program to really focus on training and skilled workforce and setting up programs in communities for workforce development. Made it sound like Job Corp all over again. Roque said we will just have to push more to get the stuff and funding out this way in the North End.

12. DIRECTOR REPORTS: None Heard

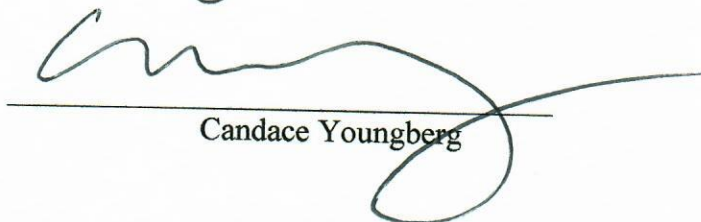
13. ADJOURNMENT: Motion made by Director Connelly to adjourn. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)


Meeting adjourned at 8:35PM.

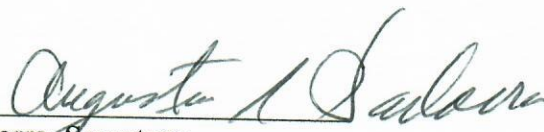

James Connelly


Kimberly Hernandez


Paedrin Fusco


Candace Youngberg


Cameron Leslie

Attested to: 
Augustine Sadorra, Secretary