



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT  
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257  
(760) 550-3264 or email: [BombayBeach2015@gmail.com](mailto:BombayBeach2015@gmail.com)  
<https://bombaybeachcsd.specialdistrict.org>

**Regular Meeting Minutes**

**Board of Directors**

James Connelly – Board Chair  
Kimberly Hernandez – Board Vice-Chair  
Paedrin Fusco  
Candace Youngberg  
Cameron Leslie

Date: February 16, 2023  
Time: 06:00 P.M.  
Place: 9590 Ave C, Bombay Beach  
Niland, CA 922571.

1. CALL TO ORDER: The meeting was called to order at 6:01 P.M. by Director Connelly.

A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Present
Director Youngberg	Present
Director Leslie	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for February 16, 2023 Regular Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Fusco to approve the agenda for February 16, 2023 Regular Meeting as presented. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from the Regular Meeting on January 19, 2023.

Motion made by Director Fusco to approve the meeting minutes from January 19, 2023 Regular Meeting as presented by staff. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

4. **FINANCIAL REPORT:** The Board will hear a report on the financial status of the District as of January 31, 2022.

A.	County Auditor Account.	\$ <u>25,657.00</u>
	Positive Balance in County Fund Account	\$ <u>25,657.00</u>
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$ 5,092.44
	Savings Account (6398) Bombay North	24,665.06
	Savings Account (5949)	65,793.73
	Savings Account (8163)	87,783.57
	Bank Accounts Total	\$ <u>183,334.80</u>
	<b>TOTAL CASH ASSETS</b>	<b><u>\$208,991.80</u></b>

There are two earmarked funds.

- Children’s Festivities Fund has \$700.00 as of January 31, 2022. \$500.00 was withdrawn from the account for the Sip and Paint Fundraiser.

Date		Rev	Exp	Balance
01/01/2023	Beginning Balance			1,200.00
01/27/2023	Sip n Paint Start up Exp		500.00	700.00

- The Emergency Response Unit (ERU) Fund had \$16,330.98 as of January 1, 2022

Date		Rev	Exp	Balance
01/01/2023	Beginning Balance			16,330.98
09/30/2022 - 11/25/2022	Past ERU – ADP HR Fees		450.00	15,880.98
01/06/2023	IC BoS Donation	1,000.00		16,880.98
01/06/2023	IID Donation	5,000.00		21,880.98
01/17/2023	T-Shirt Sales	305.00		22,185.98
01/17/2023	Silent Auction	480.00		22,665.98
01/20/2023	Staples – Office Supplies		219.63	22,446.35
01/23/2023	Fire Station IID Power Bill		20.47	22,425.88
01/23/2023	Fire Station CVWD Bill		42.22	22,383.66
01/23/2023	Med Trailer IID Power Bill		22.15	22,361.51
01/23/2023	Med Trailer CVWD Bill		42.22	22,319.29
01/27/2023	ERU – ADP HR Fees		150.00	22,169.29
07/22/2022	Squad-State Fam Insurance		1,935.00	20,234.29

Motion to approve the financial report was made by Director Youngberg. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the Agenda announced in the published agenda.

J Rollins from Imperial Valley Amateur Radio Group or IVARG (Ham Operators). Rollins is a licensed Ham Radio Operator and expressed support for the Bombay Beach ERU and will help with developing emergency communications to work with County and Local agencies. His organization is willing to provide training and resources to help the ERU get the communications gear and training to sustain a fully functional ERU. Question – Will communications be available during outages and emergencies? Yes, Ham equipment will work when other communications will not.

Speaker #2 – Tao Raspolli announced that the Bianelli will kick-off the end of March and will continue through June. The Bianelli is evolving into a movement inspired by artist that come to Bombay Beach. The movement is looking for collaboration by locals and visitors and invites dialog between all who come to Bombay Beach. They are looking to support the children's program. The artist community will put on a luncheon on Sundays at 6:00 PM.

6. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Repair and resurfacing of Bombay Beach Streets – Report from the Imperial County Public Works Department.

No new updates have been received from the Imperial County Public Works Department. However, at a meet and greet attended by Two Bombay Beach Directors, a chance meeting was made with a person that disclosed that the Bombay Beach Townsite Roadway Improvement Project was to start February 27, 2023 and last for about five weeks.

- B. Flooding at Bombay Beach - The Board will discuss the need for County and Imperial Irrigation District to assist in preventing flooding at Bombay Beach.

No new updates have been received from the Imperial County Public Works Department on the feasibility study for drainage issues in Bombay Beach.

- C. The Board will hear a report on the Park Grant application process. (Youngberg)

No new updates, the delay in moving forward is due to the many requirements put down by the County Planning office. Director Youngberg is looking to find a vendor to do all the planning and installation of a small children's splash pad.

- D. The Board will hear an update on the Kitchen Remodel Project. (Youngberg)

No contact from the vendor to provide a final inspection of the kitchen. Mr. Quinn will see if he can coordinate with Cornerstone to get the project moving.

- E. The Board will hear an update on the process to establish an Emergency Medical Response Unit (ERU Admin).

There are eleven (11) volunteers to the Bombay Beach ERU. The goal is to train all volunteers to a level of competency that they can respond to calls in support of the Imperial County Fire Department. Use of communications equipment, CPR training, First Aid training and getting the Fire vehicle endorsement for all volunteers is the immediate goal. It is estimated that the unit will be ready to provide response as First Responders in a matter of weeks.

- F. The Board will hear an update on the status of the medical trailer. (Youngberg)

Mr. Quinn reported that the Medical Trailer and park sprinkler systems are in working order. A couple of timers and possibly a new water heater will need to be installed. All sewer lines appear to be in working order.

- G. The Board will hear an update on the process to acquire the Fire Department Building at Bombay Beach.

Director Fusco reported that the County Fire Chief provided an estimated cost of \$100,000.00 to bring the Fire Station up to code. It was decided that the Fire Station would not be used until the County brings the building up to code. Motion to table the issue until the County completes building renovation made by Director Youngberg, Motion seconded by Director Hernandez. . Motion passed by unanimous vote of Board members present. (5-0-0)

- H. The Board will hear an update on what to do with the Large Water pump that belongs to the District. (ERU Admin)

Kim Branigan reported that she contacted the area representative that manufactures the Gorman pumps. It will cost about \$600.00 to get the pumps running. The pumps need batteries. A search for local farmer to help get the pump started will be conducted and then see if Gorman company can help with the pumps.

- I. The Board will discuss Authorizing increasing the capacity of the dumpsters for trash collection and changing the hours of operation for dumpster operations

Discussion on what to do about increasing capacity of the dumpsters. Need to find a container company that will service Bombay Beach. Discussion on increasing the hour of the trash collection site held. This subject will be brought back when a

container company is found that can service Bombay Beach.

- J. The Board will discuss and decide on changes of how the Board will convert the meeting process to follow consent calendar procedures.

The Policy committee will follow the recommended process to convert to the consent process. Changes to Board Policy and procedures will be presented next meeting.

- K. The Board will hear an after-action report on the February 9, 2023 Wine and Paint Fundraiser.(Youngberg)

Director Youngberg reported that the fundraiser did not fare well, the fundraiser was in the red for \$210.00. However, the initial output for paints, brushes and easels will not have to be spent for the next fundraiser. \$500.00 was provided as start-up funds for the fund raiser. The remaining \$290.00 has been deposited back to the Bank Account.

- L. The Board will discuss purchasing Business cards for Directors, Secretary/Clerk of the Board, ERU Administrators and IT consultants.

Director presented a temporary solution, she developed a business card from stock templates and they will be printed to card stock for immediate use.

7. NEW BUSINESS – DISCUSSION/ACTION ON FOLLOWING:

- A. The Board will receive and comment the completed annual financial audit.

The Board had no comments on the financial audit report.

- B. The Board will discuss and approve opening a bank account that will allow ERU to spend their funds from their own account. (Youngberg).

After review of Board Policy and funds management procedures, the policy will need to be rewritten to allow a Board Member to have access to a credit card that can be used to order ERU necessities. New policy will be presented next meeting to accommodate the change in funds management.

- C. The Board will discuss converting the secretary position to the Acting General Manager position. (Youngberg)

Motion made by Director Connelly to approve a Title Change for the Secretary to General Manager. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

The Policy Committee will develop a Job Description for the General Manager to

be approved by the Board of Directors.

- D. The Board will discuss a pay raise for the secretary (Connelly).

Motion made by Director Connelly to approve a pay raise for the Secretary/Clerk of the Board by \$300.00 providing a total of \$1,950.00 as total pay compensation per month effective March 1, 2023. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

- 8. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Connelly to approve accounts payable to the County totaling \$900.25 and electronic bank payments totaling \$3,795.62. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

- 9. BOARD DISCUSSION/DIRECTIVES:

An announcement was made letting the public know that there will be an event at the Fountain of Youth on Saturday February 18, 2023. The parade begins at 10:00 am followed by a Pet Parade, Chillie Cookoff then a music concert from 7:00 pm to 9:00 pm

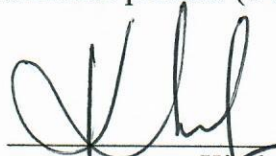
- 10. DIRECTOR REPORTS: The next regular scheduled meeting is scheduled for March 16, 2023 at 6:00 P.M.


- 11. ADJOURNMENT:

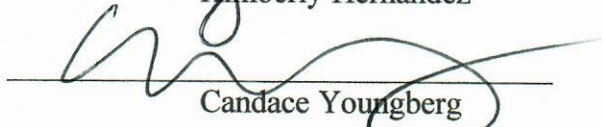
Motion made by Director Connelly to adjourn. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

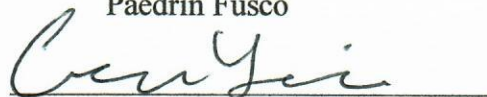
Meeting adjourned at 7:40 PM.

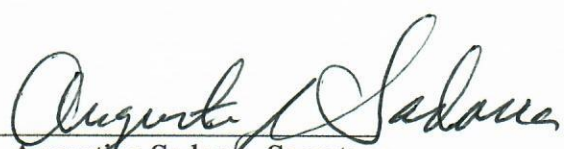
  
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Cameron Leslie

Attested to:   
Augustine Sadorra, Secretary