



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com

Special Called Meeting Minutes

Board of Directors

Cindy Hollenbeck - Chairperson
Michael Burnell
Louis Knight
Gloria Town
Krystal Worden

Date: June 20, 2020
Time: 05:00 P.M.
Place: 9590 Ave. C Bombay Beach
Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 05:10 p.m. by Director Hollenbeck.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

B. Roll Call

Director Hollenbeck	Present
Director Knight	Present
Director Town	Present
Director Burnell	Not Present
Director Worden	Present

Four of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for June 20, 2020 as is or delete/clarify any item on the agenda.

Motion made by Director Hollenbeck to approve the agenda for June 20, 2020 as presented. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (4-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from March 19, 2020 meeting. Motion made by Director Hollenbeck to approve the meeting minutes of the last Regular Meeting from March 19, 2020 as presented by staff. Motion seconded by Director Town. Motion passed by unanimous vote of Board members present. (4-0-0)
4. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the Agenda announced in the published agenda, only those public comments electronically received by the secretary will be presented to the Board.

None Heard

5. BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will hear a report on obtaining automated Meeting Recorders. Motion made by Director Knight to postpone purchasing an automated Meeting Recorders until the State declares it a required item. Motion seconded by Director Worden. In discussion, the cost of \$3,645.00 was one factor during discussion and the other was that there were no current mandatory requirements to digitally preserve meetings for public review. Motion passed by unanimous vote of Board members present. (4-0-0)
- B. The District will discuss and consider contracting Human Resource service through Automatic Data Processing (ADP). Motion made by Director Knight to carry this agenda item to the next regular meeting. Motion seconded by Director Hollenbeck. In discussion, the cost of adding HR services will be approximately \$250.00 per month. Motion passed by unanimous vote of Board members present. (4-0-0)
- C. The Board will consider approving the 2020 – 2021 District Budget. Motion made by Director Knight to approve the budget with \$53,320.00 in Revenues and \$53,320.00 in Expenses. Motion seconded by Director Hollenbeck. Motion and Resolution 2020-06-01 passed by unanimous vote of Board members present. (4-0-0)
- D. The Board will consider authorizing the Board President to approve any future normal recurring Board actions. Motion made by Director Knight to approve authorizing the Board President to approve any future normally recurring Board actions. Motion seconded by Director Worden.

Roll Call Vote

Director Hollenbeck

Aye

Director Knight	Aye
Director Town	Nay
Director Worden	Aye

Motion passed by majority vote of Board members present. (3-1-0)

E. The Board will hear and act on a presentation from the Crimson Society regarding installing the art display known as Ascension on Bombay Beach North.

- During presentation two meeting guests confronted the presenters with negative comments, they wanted to know what was in this for the local people of Bombay Beach.
- The Board brought up some areas of concern that the presenters should consider, such as parking problems, traffic congestion and dust control. The Board advised the presenters that the Board would collect a list of issues and provide them to the presenters. This would give an opportunity to review the Boards concerns and provide solutions for potential problems. The Board invited them back for the next regular meeting in October.
- Presenters offered to have insurance coverage to protect the district, they offered to develop a new road access to avoid the populated area of town and they pointed out that the installation of Ascension provided a potential for local business opportunities and jobs.

Motion made by Director Hollenbeck to carry this agenda item to next regular meeting. Motion seconded by Director Worden.

Roll Call Vote

Director Hollenbeck	Aye
Director Knight	Nay
Director Town	Nay
Director Worden	Nay

Motion failed by majority vote of Board members present. (1-3-0)

F. The Board will consider a request from ATT regarding cell tower rental. Motion made by Director Knight to establish a negotiating committee consisting of Director Knight and the Secretary to negotiate with ATT on their reduced payment plan for renting space on the cell tower. Motion seconded by Director Hollenbeck. In discussion, Director Knight has a plan to contact Crown Castle for tower information and to contact the ATT representative for negotiations. Motion passed by a unanimous of the Board members present (4-0-0)

- G. Board will reconsider continuing to process accounts payable with only two Board Signatures.

Motion made by Director Hollenbeck to approve continuing to process accounts payable with only two Board Signatures. Motion seconded by Director Knight.

Roll Call Vote

Director Hollenbeck	Aye
Director Knight	Aye
Director Town	Nay
Director Worden	Aye

Motion passed by majority vote of Board members present. (3-1-0)

- H. The Board will submit to the Secretary, their FPPC Form 700s (Conflict of Interest) for submission to the County Elections Department.

Directors Hollenbeck, Knight, Town and Worden and the Secretary submitted completed Form 700s to be delivered to the County Elections.

- I. The Board will consider approving a request for upgrades from Crown Castle to the District Cell Tower. Motion made by Director Knight to approving a request for upgrades from Crown Castle to the District Cell Tower. Motion seconded by Director Hollenbeck. Motion passed by a unanimous of the Board members present (4-0-0)

6. COMMUNITY REPORTS:

- A. Fire Department – Director Knight reported:
- that he and Tom had completed maintenance on the Fire Truck
 - 15 fires have been responded to
 - One death reported. Bill on 2nd Street.
- B. Women’s Club – Director Town Reported no activities due to the stay at home order.
- C. Local Activities – None reported
- D. Update on Neighborhood Watch Program (Burnell) – No report

7. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Hollenbeck to approve accounts payable totaling \$ 1,840.35

Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (4-0-0)

8. BOARD DISCUSSION/DIRECTIVES:

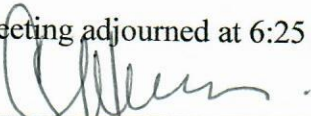
- Director Knight reported that the men's restroom conversion to meet ADA compliance has been completed.
- A new room air conditioner has been installed in the District Office.
- The Board gave Direction to Director Knight to repair the District Building Air Conditioning System.
- The Secretary advised the Board that he will be turning in his notice of termination effective June 30, 2021. This will allow the Board sufficient time to hire a new Secretary and allow transition and training before the end of the fiscal year.

9. DIRECTOR REPORTS:

The next regular meeting for the Bombay Beach Community Services District is planned for October 15, 2020 at 6:00 P.M. This is a tentative date based on the progress of COVID-19 Recovery.

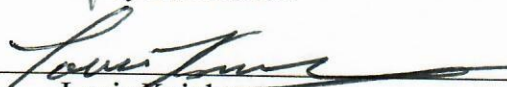
10. ADJOURNMENT: Motion made by Director Hollenbeck to adjourn. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (4-0-0)

Meeting adjourned at 6:25 p.m.



Cindy Hollenbeck

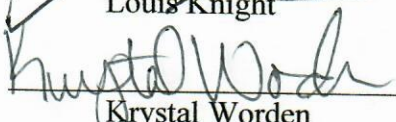
Michael Burnell



Louis Knight



Gloria B. Town



Krystal Worden

Attested to: _____
Augustine Sadorra, Secretary to the Board of Directors