



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

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Regular Meeting Minutes

Board of Directors

Loyd Kattro - Chairperson
Cindy Hollenbeck – Vice Chairperson
Louis Knight
Gloria Town
Ernest Hawkins

Date: May 16, 2019
Time: 06:00 P.M.
Place: 9590 Ave. C Bombay Beach
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:05 p. m. by Director Kattro.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

B. Roll Call

Director Kattro	Present
Director Hollenbeck	Present
Director Knight	Present
Director Town	Present
Director Hawkins	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for May 16, 2019 as is or delete/clarify any item on the agenda.

Motion made by Director Kattro to approve the agenda for May 16, 2019 with the change in presentation of items. To move item 6G to be discussed after item 3. Motion seconded by Director Hawkins with change. Motion passed by unanimous vote of Board members present. (5-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from the last Regular Meeting on April 18, 2019.

Motion made by Director Hollenbeck to approve the meeting minutes from the April 18, 2019 Regular Meeting. Motion seconded by Director Hawkins. Motion passed by unanimous vote of Board members present. (5-0-0)

Item 6G - Presentation by John Gay, Imperial County, Director of Public Works. Mr. Gay. The County is ready to invest in Bombay Beach Capital Improvements. At the moment Bombay Beach is not on a current list for street improvement, however, Mr. Gay is willing to work with Bombay Beach to get the town scheduled within 18 months for street improvements to the extent the Board approves the work. Improvements could be made on street by one of three categories for improvement which include layering the street with a cap, or full street upgrade.

The question came up on including drainage from flood prone 5th street to the sea. This would be a large scale project that will take more time because of the funding and studies required. His idea was to use gravity flow from the flood zone to the sea. His recommendation was to have local citizens contact the Board of Supervisors and even the CEO for attention to Bombay's plight to correct a fix that happened when the 5th Street Berm was put in to protect the town from flooding and now creates a flood problem when the Berm retains the water and floods the town.

Mr. Gay agreed with local residents request to return with some ideas for both street repair and storm drainage. It was agreed that further discussion will be held at a Saturday Town Hall Meeting on June 22, 2019 at 10:00 am.

4. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of April 30, 2019.

A.	County Auditor Account.	\$ 1,825.10
	Positive Balance in County Fund Account	<u>\$ 1,825.10</u>
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$23,407.05
	Savings Account (6398) Bombay North	22,953.83
	Savings Account (5949)	70,659.85
	Savings Account (8163)	91,603.29
	Bank Accounts Total	<u>\$ 208,624.02</u>
TOTAL CASH ASSETS		<u>\$210,449.12</u>

Two checks were received from the Bombay Beach Fireman's Association. Checks were dated 4/12/2019. \$1,382.00 was credited to Bashford Spa and one for \$400.00 was credited to the Fountain of Youth F.D Donation. Deposit will be made to the County Account for Bombay Beach Community Services District.

Motion to approve the financial report was made by Director Kattro. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the agenda. Any action taken as a result of public comment shall be limited to direction to staff. (Please Limit Comments to 3 Minutes per speaker and to 30 minutes limit for open forum) (Each speaker is requested to voluntarily provide their name and residence prior to speaking)

BBAC representative announced that there is a free dinner at the BBAC that is open to the public on Thursday from 6:30 to 8:30 p.m.. This is an opportunity to socialize and have dinner with local residents.

Sonia Herbert announced that “Reach” (a medical emergency helicopter agency) that can provide air evacuation services for \$50.00 per family. Flyers were made available.

6. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Bombay Beach North Properties – The Board will hear a report on the progress of the refund process with individuals claiming interests in Bombay North. (Resolution 2018-06-01 ends June 21, 2019)

A request for refund was received from Mr. Wesley Harold Ackerman As investor # 26 – Original investor was his deceased wife Charlene Ackerman. Per receipt #6035 dated November 1981. The claimant has provided some documentation, a copy of his Alabama Driver’s License and the Death Certificate of Charlene Ackerman naming her husband Harold Wesley Ackerman as her husband. No Will was made for the surviving spouse. An assignment of interest was not found in the District files. However a completed claim for reimbursement has not been received from Mr. Ackerman.

Direction from the Board was for the Secretary to continue working with Mr. Ackerman to obtain the completed claim form and to provide the Board with enough information to make a determination on a refund for Mr. Ackerman.

- B. Maintenance of 5th Street Berm - (Item introduced 11/19/2015) An alternative to the District paying for Berm Maintenance was provided by Imperial County Public Works Director, John Gay. County proposal will be heard on June 22, 2019 at the Town Hall Meeting.

In discussion, the Board elected to go straight to contract. Director Knight stated that “Mike” can do two drains and two sump collection boxes and depending on the pump size the cost would be between \$18,000.00 and \$22,000.00.

Motion made by Director Hollenbeck to have Director Knight, get a scope of work, and a project price for Berm Maintenance. Motion seconded by Director Kattro. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. Street Lights – The Board will hear on the progress of improved street lighting on Bombay Beach. Particularly for lighting streets that are used by the school bus. (Item introduced February 15, 2018, Kattro).

Director provided the Board with a quote from Superior Lighting for four Solar LED fixtures. Total cost for the fixtures will be \$1,529.91. In discussion it was determined that additional cost would need to be made for hardware to mount the fixtures.

Motion made by Director Knight to purchase the four Solar LED fixtures from Superior Lighting and to locally purchase the installation hardware for mounting lights. A unanimous vote was not met. Roll call vote taken.

<u>Director</u>	<u>Vote</u>
Loyd Kattro	Aye
Cindy Hollenbeck	Aye
Louis Knight	Aye
Gloria Town	Aye
Ernest Hawkins	Nay

Motion to purchase LED Lighting and required installation hardware passed by majority vote of 4-1-0.

- D. Disposition of excess equipment – Discuss the disposition of the blue water pump that is owned by the District. (introduced January 2018, Hawkins). (Item tabled December 20, 2018)
- E. It is recommended that the Board adopt CSDA Policies based on CSDA templates and Establish Policies based on CSDA guidelines, and establish procedures to carry out the Board Policies.

The secretary has started developing the draft BBCSD Policy Manual. As each Section is completed, the secretary will email the completed section to Directors who will individually notify the secretary to incorporate any changes or additions to the draft Policy Manual. It is estimated that the BBCSD Policy Manual will be ready for final approval by the Regular Board meeting October 2019.

- F. California Special Districts Association mandatory sexual harassment training

Required Sexual Harassment Training has been scheduled for completion at a Special Called Meeting on May 25 2018 at 11:00 a.m.

- G. County Roads Department - The Board will hear the results of the request to the County Roads Department on the repair of the public streets on Bombay Beach.

(See information above after item 3)

- H. Process to put an Ordinance on the next Ballot to pay for street lighting (Hawkins - Tabled 3/21/2019)

- I. The Board will hear an update on bringing Trash Collection bins to Bombay Beach. (Knight)

Trash bins have been set up. Collection will be on Wednesdays and Sundays from 1:00 p.m. to 3:00 p.m. The Biennale group will be funding the cost of trash collection. A study on the volume and type of collections will be made for the first three months to determine if changes or adjustments to the program need to be made.

- J. The Board will consider establishing an Ad Hoc committee to address Community concern to the Sheriffs' Office. (tabled 3/21/2019)

No comments heard on Ad Hoc committee.

- K. The Board will hear from the Ad Hoc committee to consider the development of a resolution and ordinance to create a District movie commission to charge fees for movie and filming in the District.

Discussion led to the need to study this subject more in order to see what is needed to develop an ordinance.

- L. The Board will consider the Bombay Beach Library placement of Library boxes.

The Board recommended dropping this item from agenda due to lack of participation by original requestors of the issue.

- M. 2019-2020 Budget: The Board will discuss and consider approving the budget for the next Fiscal Year and adopting a resolution adopting the 2019-2020 Budget.

The Budget will be discussed and developed at a Special Called Meeting on May 25, 2019 at 11:00 a.m.

7. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Beautification of A Street – The Board will discuss ideas and inputs from the public on how to beautify A Street.

In Discussion it was determined that because the local summer is coming very soon, this project should be Moved to the Fall. Some items to consider will be putting in Palm or Mesquite trees. Director Kattro volunteered to provide Mesquite Tree seedlings.

- B. Southern Border Broadband Consortium (SBBC). The Secretary will report on SBBC meeting information.

The Secretary has been forwarding all SBBC information received at the District email address. Director Town wanted to have some handouts that could be read. The secretary was directed to see if a link could be put on the District website that could point to SBBC website.

Motion made by Director Town to invite Glenna Barrett, County SBBC Director, to the next meeting June. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. Annual Cost of Living Adjustment: (Kattro) The Board will discuss the Cost of Living Adjustment to consider for the 2019-2020 District Budget.

Before discussion, Director Knight stated that there is no Cost of Living Adjustment for the District.

- D. Establishing a Candidates Forum for the November 5, 2019 Election. (Kattro) The Board will consider setting a date to have a Candidates Forum for the November 5, 2019 Election at Bombay Beach

Motion made by Director Kattro to have a Candidates Meet and Greet Forum for Bombay Beach Board Candidates on September 21, 2019 at the District Community Building between 10:00 a.m to Noon. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board members present. (5-0-0)

8. COMMUNITY REPORTS:

- A. Fire Department – Director Knight reported that Runs for January totaled 21, with 8 for Bombay Beach, 9 to Fountain of Youth, one to Lark Spa, two to Niland and 1 to outlying area. There were 11 calls in February, 10 in March, 7 in April and 11 so far for May.

Question from audience on why he needed to respond to Niland, Director Knight explained that he was needed as a first responder and to cover mutual aid.

- B. Women's Club – Director Town reported that the Mexican Brunch had a good turnout. They ran out of food.

Next Breakfast will be on June 9, 2019 from 08:30 to 11:30 a.m.

Children's programs are planned that include crafts and games. Program starts in June and will be held every other Saturday. A kids summer party is also being planned.

Question from the audience. Why isn't there something for the adults.

- C. Local Activities –

There will be a memorial service for Joey on Saturday at the Legion.

The Ski Inn now has an ATM

- D. Update on Neighborhood Watch Program - Director Hollenbeck reported that access to the blotter entries has not been available because the County computer system had been hacked.

The Next Neighborhood Watch Program will be on Saturday May 25, 2019 at 10:00 a.m.

9. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Knight to approve accounts payable totaling \$ 2,358.72. Motion seconded by Director Hawkins. Motion passed by unanimous vote of Board members present. (5-0-0)

10. BOARD DISCUSSION/DIRECTIVES:

Director Hawkins wanted to establish a standard for the table layout of the District Community Building. After much discussion, it was agreed that the normal layout would be all tables would be laid out in line with five lines. Anyone using the building for meetings would return the tables to the standard configuration.

11. DIRECTOR REPORT

Director Knight reported that he has completed maintenance on the men's toilet, Kitchen refrigerator and the lights on the Bombay Beach sign.

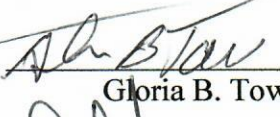
NEXT REGULAR MEETING: The next scheduled meeting is a Special Called

Meeting on May 25 , 2019 at 11:00 a.m. - The next regular meeting is scheduled for June 20, 2019

12. ADJOURNMENT: Motion made by Director Knight to adjourn. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board members present. (5-0-0) Meeting adjourned at 8:12 p.m.




Louie E. Knight



Gloria B. Town




Ernest R. Hawkins



Cindy Hollenbeck



Loyd Kattro

Attested to: 

Augustine Sadorra, Secretary to the Board