



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT  
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257  
(760) 550-3264  
email: [BombayBeach2015@gmail.com](mailto:BombayBeach2015@gmail.com)

**Regular Meeting Minutes**

**Board of Directors**

Loyd Kattro - Chairperson  
Cindy Hollenbeck – Vice Chairperson  
Louis Knight  
Gloria Town  
Ernest Hawkins

Date: April 18, 2019  
Time: 06:00 P.M.  
Place: 9590 Ave. C Bombay Beach  
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:09 p. m. by Director Kattro.
  - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
  - B. Roll Call
 

Director Kattro	Present
Director Hollenbeck	Present
Director Knight	Present
Director Town	Present
Director Hawkins	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for April 18, 2019 as is or delete/clarify any item on the agenda.

Motion made by Director Hollenbeck to approve the agenda for April 18, 2019. Motion seconded by Director Kattro. Motion passed by unanimous vote of Board members present. (5-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from the last Regular Meeting on March 21, 2019.

Motion made by Director Hollenbeck to approve the meeting minutes from the March 21, 2019 Regular Meeting. Motion seconded by Director Hawkins. Motion passed by unanimous vote of Board members present. (5-0-0)

4. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of March 31, 2019.

A.	County Auditor Account.	\$ <u>1,607.72</u>
	Positive Balance in County Fund Account	\$ <u>1,607.72</u>
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$25,525.40
	Savings Account (6398) Bombay North	23,678.44
	Savings Account (5949)	70,655.78
	Savings Account (8163)	91,598.02
	Bank Accounts Total	<u>\$ 211,457.64</u>
	<b>TOTAL CASH ASSETS</b>	<b><u>\$213,065.36</u></b>

Motion to approve the financial report was made by Director Hollenbeck. Motion seconded by Director Kattro. Motion passed by unanimous vote of Board members present. (5-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the agenda. Any action taken as a result of public comment shall be limited to direction to staff. (Please Limit Comments to 3 Minutes per speaker and to 30 minutes limit for open forum) (Each speaker is requested to voluntarily provide their name and residence prior to speaking)

Sonia Herbert – a local resident, wanted to know what happened to wi-fi for the District. Director Knight explained that the initial proposal from one of the cell site users was to test wi-fi for small communities. The organization that provides assistance and information for wi-fi and broadband is the Southern Border Broadband Consortium (SBBC). The District does not have a representative that attends SBBC meetings and presentations. Sonia also asked about the entrance to Bombay Beach, and why the plants were not properly watered. Director Knight responded that the water supply does not have enough pressure to feed all the plants on the street entering Bombay Beach. The plants that were planted in the past keep dying. The Secretary was directed to add as an agenda item for next meeting “ Beautification of A Street.

Tao Ruspoli – a local homeowner, announced that there is a garden area at 9535 Ave H that has wi-fi available. Tao is also a Biennale (Art Festival) promoter and reported that Bombay Beach was in a write up in the New York Times.

Mark Hegadorn – a local resident, asked if a Board Member could attend the SBBC

meetings.

Robert – a local resident, asked how did the representative for the North End, representing Bombay Beach was appointed. Sonia Herbert stated that she was asked to be the representative because the deadline for appointment on that day. This is for the Advisory Committee for North End representative. The secretary was directed to contact the County CEO and the Board of Supervisors and find out why the representative selection was not made available to the local citizens.

Mark Hegadorn again asked who will go to the SBBC meetings. The Secretary was directed to contact SBBC and report on SBBC meeting information.

Herbert – a local resident, reported that there was straw blowing around on streets around 2<sup>nd</sup> and D and, 4<sup>th</sup> and D. Pat at Bucks place had many illegal parked cars.

Rhonda Hegadorn – a local resident, recommended developing a Bombay Beach Quick Reference Book that includes information that would be helpful to new local home owners. Director Knight commented that he had some information that might help her.

6. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Bombay Beach North Properties – The Board will hear a report on the progress of the refund process with individuals claiming interests in Bombay North. (Resolution 2018-06-01 ends June 21, 2019)

A request for refund was received from Mr. Richard F. Bringle for his claim as investor #9 – Original investor was Richard Bringle per receipt #6020 dated 11/15/1981. A claim for reimbursement has been received from Richard F. Bringle. The claimant has provided documentation, a copy of the original receipt #6020 and a copy of his Arizona Drivers License, that shows he is Richard F. Bringle. No assignment of interest were found in the District files.

Motion made by Director Hollenbeck to approve the claim of \$1,000.00 submitted by Richard F. Bringle. Motion seconded by Director Knight. Motion passed by unanimous vote of Board. (5-0-0)

The Secretary was directed to issue a Cashiers Check from the Bombay North savings account, to Richard F. Bringle at his address listed on his drivers license.

- B. Flood Control in Bombay Beach residential area. –The Board will be updated on the progress of the District effort to provide flood protection for Bombay Beach. (Item introduced 11/19/2015) Director Knight requested that this agenda item be renamed, Maintenance of 5<sup>th</sup> Street Berm. He reported that in order to go forward with putting large pipes under the berm, the job will need to be opened up to contractors. The project would require having a pump that would push the water out to the sea. The estimated costs would run approximately \$30,000 for studies

and EPA clearances and another \$5 to 10 thousand for County permits. The project would only be completed by licensed contractors that are approved by the County. Director Hawkins requested that Director Knight provide a report to the Board that explained what needed to be done.

Sonia Herbert wanted to make a comment but was halted by the Board Chair recalling that she had threatened a lawsuit on the Board regarding this subject, and she has not rescinded her threat of lawsuit.

- C. Update on Neighborhood Watch Program - Director Hollenbeck reported that the public program that allowed blotters to be viewed was no longer available.

The next Neighborhood Watch Meeting will be on May 25, 2019 at 10:30 a.m.

The Board directed the secretary to move this item to Community Reports.

- D. Street Lights – The Board will hear on the progress of improved street lighting on Bombay Beach. Particularly for lighting streets that are used by the school bus. (Item introduced February 15, 2018, Kattro).

Director Kattro reported that he had tested a light fixture on 3<sup>rd</sup> and H Street. He also reported that he has received permission from Zito Media to install solar lights on post on 3<sup>rd</sup> Street at the crossing of B, D, F and H Avenues. Director Knight said lights need to be on an arm and not installed directly on the poles. A volunteer from the public said she would help install the solar lights. Director Knight insisted that anyone working on those lights be bonded and licensed. Another person volunteered to help install the solar lights, and he was bonded and licensed. Director Kattro will report progress at next meeting.

- E. Disposition of excess equipment – Discuss the disposition of the blue water pump that is owned by the District. (introduced January 2018, Hawkins). (Item tabled December 20, 2018)

- F. It is recommended that the Board adopt CSDA Policies based on CSDA templates and Establish Policies based on CSDA guidelines, and establish procedures to carry out the Board Policies.

All Directors have completed their review of the CSDA policy templates. The secretary will collect all recommendations from Directors and compile the first draft of the Bombay Beach policy manual. Estimated first presentation will be after the Summer break, around the October 2019 meeting.

- G. Update on how the District can utilize CSDA Legal services for the required Sexual Harassment Training or request the Districts Legal to provide the training. Response from the Districts Legal has not been received regarding the cost to conduct sexual harassment training. The cost to conduct a CSDA on demand

presentation will cost \$55.00 per attendee, 8 attendees, total cost \$ 440.00.

Motion made by Director Hawkins to approve the cost for CSDA on demand training. Motion seconded by Director Knight. Motion passed by unanimous vote of the Board members present. (5-0-0)

The Board directed the secretary to order the CSDA on demand training and to set up a special meeting to accommodate the sexual harassment training. The Board selected Saturday, May 25, 2019 at 11:00 A.M. for the special meeting.

- H. County Roads Department - The Board will hear the results of the request to the County Roads Department on the repair of the public streets on Bombay Beach. (Knight)

Director Hollenbeck reported that she attended the County SB 1 meeting and found that Bombay Beach was not on the list of communities where street repair was scheduled. The secretary was directed to invite Public Works Director John Gay to the next meeting in May to provide information on how can Bombay streets be given attention.

- I. Process to put an Ordinance on the next Ballot to pay for street lighting (Hawkins - Tabled 3/21/2019)
- J. The Board will hear an update on bringing Trash Collection bins to Bombay Beach. (Knight)

Tao Ruspoli provided a Trash Collection plan for the Board. The plan requires the Board to establish a contract for trash container placement and trash pick-up with Republic Waste Management to place trash container bins at 2913 2<sup>nd</sup> Street.

Motion made by Director Kattro to authorize Director Louis Knight, to establish a contract for trash container placement and trash pick-up with Republic Waste Management. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of the Board members present. (5-0-0)

- K. The Board will consider establishing an Ad Hoc committee to address Community concern to the Sheriffs' Office. (tabled 3/21/2019)

7. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will consider the development of a resolution and ordinance to create a District movie commission to charge fees for movie and filming in the District.

Motion made by Director Kattro to develop an Ad Hoc Committee to determine what needs to be done to establish a resolution and ordinance to create a District movie commission to charge fees for movie and filming in the District. Motion

seconded by Director Hollenbeck. Motion passed by unanimous vote of the Board members present. (5-0-0)

The Board approved the appointment of Director Kattro and Steve Johnson, a member of the public to be the Ad Hoc Committee.

- B. The Board will receive an update on State Compensation Fund Insurance for workers compensation coverage for District employees and volunteers.

All employees and the County volunteer firefighter are covered by State Compensation Fund Insurance for workers compensation coverage for District employees and volunteers.

- C. The Board will consider the Bombay Beach Library placement of Library boxes. No discussion heard. Item carried to next meeting.

- D. The Board will consider approval for Board Members and Staff to attend Professional Development/Training Events:

- 1) The Imperial Valley Energy Summit on April 24 through 26, 2019.

Motion made by Director Kattro to approve his attendance at the The Imperial Valley Energy Summit. Motion failed due to not hearing a second to the motion.

- 2) General Manager Leadership Summit. June 23, 24 and 25, 2019. Newport Beach CA.

No request for attendance heard.

- 3) Special District Leadership Academy (SDLA) Governance Foundations. September 25, 2019. Anaheim CA.

No request for attendance heard.

- 4) CSDA Annual Conference and Exhibitor Showcase. September 25, 26, 27 and 28. Anaheim CA.

Motion made by Director Hawkins to approve the secretary to attend the CSDA Annual Conference and Exhibitor Showcase. September 25, 26, 27 and 28. At Anaheim California to include Cost of Conference, Cost of pre-conference activities,

cost of lodging at CSDA Conference site and Cost of Out of County mileage. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of the Board members present. (5-0-0)

5) CSDA Essential communications for Every Special District. October 30, 2019. Santee CA.

No request for attendance heard.

6) 2019 Secretary/Clerk Conference November 11, 12, 13 and 14, 2019. Monterey CA.

Motion made by Director Hollenbeck to approve the secretary to attend the 2019 Secretary/Clerk Conference November 11, 12, 13 and 14, 2019 at Monterey California to include Cost of Conference, Cost of pre-conference activities, cost of lodging at CSDA Conference site and Cost of Out of County mileage. Motion seconded by Director Knight. Motion passed by unanimous vote of the Board members present. (5-0-0)

- E. The Board will consider adopting a resolution to Order the election on November 5, 2019 and Request the Imperial County Elections Department to conduct the election and consolidate the election with other jurisdictions holding an election.

Motion made by Director Hollenbeck to adopt the resolution to Order the election on November 5, 2019 and Request the Imperial County Elections Department to conduct the election and consolidate the election with other jurisdictions holding an election. Motion seconded by Director Town. Roll call vote for the resolution 2019-04-01.

Director Kattro	<u>AYE</u>
Director Hollenbeck	<u>AYE</u>
Director Knight	<u>AYE</u>
Director Town	<u>AYE</u>
Director Hawkins	<u>AYE</u>

Motion passed by unanimous vote of Board. (5-0-0)

- F. 2019-2020 Budget: The Board will discuss and consider approving the budget for the next Fiscal Year and adopting a resolution adopting the 2019-2020 Budget.

Motion made by Director Hollenbeck to discuss the budget for the next Fiscal Year  
Motion seconded by Director Knight. Motion passed by unanimous vote of Board.  
(5-0-0)

In discussion, the Board elected to discuss the 2019-2020 budget at the Special

called meeting on May 25, 2019 at 11:00 A.M.

Motion made by Director Knight to discuss the budget for the next Fiscal Year at the May 25, 2019 Special Called Meeting. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board. (5-0-0)

- G. The Board will consider retaining the Domain Name of “BombayBeachCSD.com”.

Motion made by Director Knight to NOT retain the Domain Name of “BombayBeachCSD.com” from the Internet Domain Name Service. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board. (5-0-0)

- H. The Board will consider adding Terrorism Coverage to the current property/liability insurance policy.

Motion made by Director Knight to add Terrorism Coverage to the current property/liability insurance policy. Motion seconded by Director Kattro. Motion passed by unanimous vote of Board. (5-0-0)

- I. The Board will consider approving Crown Castle to modify existing Cell Site for T-Mobile equipment.

Motion made by Director Kattro to approve Crown Castle to modify existing Cell Site for T-Mobile equipment. Motion seconded by Director Knight. Motion passed by unanimous vote of Board. (5-0-0)

- J. The Board will consider approving the expense for mandated Law Posers as required by California Labor Laws.

Motion made by Director Knight to approve the expense for mandated Law Posers as required by California Labor Laws. Motion seconded by Director Kattro. Motion passed by unanimous vote of Board. (5-0-0)

8. COMMUNITY REPORTS:

- A. Fire Department – Director Knight verified that he received a check from Bashford Spa for \$1,382.00. He will re-write a check to the District from the Bombay Beach Firemans Checking. He also reported that he received a cash donation from John and Chuck from the Fountain of Youth for over \$300.00

- B. Women’s Club – Director Town reported that the last Breakfast was great. The



Childrens Easter Party will be on Friday, April 20, 2019 at 10:00 A.M.

The next Brunch will be on May 12, 2019 at 11:30 A.M.

- C. Local Activities – The American Legion will have its last Breakfast of the season on the 28<sup>th</sup> of April, 2019.

Director Knight pointed out that a new 32 x 24 inch Plaque is needed to accommodate the name plaques for Bombay Beach residents that have passed away.

9. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.


Motion made by Director Knight to approve accounts payable totaling \$ 3,618.14, and to authorize the transfer of \$ 500.00 from District checking to the County account to cover April 2019 accounts payable. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board members present. (5-0-0)


10. BOARD DISCUSSION/DIRECTIVES: None Heard

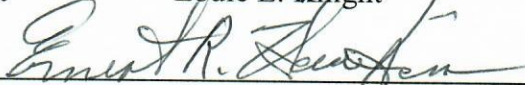
11. DIRECTOR REPORT None Heard

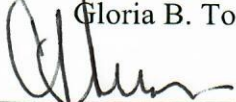
**NEXT REGULAR MEETING: The next regular meeting is scheduled for May 16 , 2019 and there will be a Special Called Meeting on May 25, 2019 at 11:00 A.M.**

12. ADJOURNMENT: Motion made by Director Knight to adjourn. Motion seconded by Director Hollenbeck. Motion passed by unanimous vote of Board members present. (5-0-0) Meeting adjourned at: 16 p.m.

  
\_\_\_\_\_  
Louie E. Knight

  
\_\_\_\_\_  
Gloria B. Town

  
\_\_\_\_\_  
Ernest R. Hawkins

  
\_\_\_\_\_  
Cindy Hollenbeck

  
\_\_\_\_\_  
Loyd Kattro

Attested to:   
\_\_\_\_\_  
Augustine Sadorra, Secretary