

**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257

(760) 550-3264

email: BombayBeach2015@gmail.com

Regular Meeting Agenda

Board of Directors

Gloria Town - Chairperson
Louie Knight - Vice Chairperson
Ernest R. Hawkins
Cindy Hollenbeck
Loyd Kattro

Date: December 20, 2018
Time: 06:00 P.M.
Place: 9590 Ave. C Bombay Beach
Niland, CA 92257

Individuals who require special accommodations, including, but not limited to accessible seating or documentation in accessible formats, should contact the Secretary to the Board or designee at (760) 540-0884

As a public courtesy during meeting. Please silence your cell phones and avoid use of cell phones for texting or calling. Please step outside to use your phone.

1. **CALL TO ORDER:**
 - A. Pledge of Allegiance to the Flag.
 - B. Roll Call to determine a Quorum

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for December 20, 2018 as is or delete/clarify any item on the agenda.

3. **REORGANIZATION OF THE BOARD OF DIRECTORS:**

A. Election of Chairperson of the Board for 2019.

Nomination of:	Motion by:	Seconded by:	Vote

B. Election of Vice- Chairperson of the Board for 2019.

Nomination of:	Motion by:	Seconded by:	Vote

- C. **Approval to Submit Statement of Facts, Roster of Public Agencies Filing.**
It is recommended that the Board approve submitting a revised Statement of Fact to the Secretary of State, listing of Board Directors and Officers.

- D. Approval of the Imperial County Auditor/Controller Authorized Signature List. It is recommended that the Board approve the Imperial County Auditor/Controller Authorized Signature List.
- E. Adopt the 2019 Board Meeting Calendar. It is recommended that the Board approve the 2019 Board Meeting calendar.
4. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from the last Regular Meeting on November 15, 2018.
5. FINANCIAL REPORT: It is recommended that the Board approve the Financial Report as of November 30, 2018
1. County Auditor Account.
 2. General Checking Account (ending 1946)
 3. Business Investment Savings Account – Bombay North (6398)
 4. Savings Account (5949)
 5. Savings Account (8163)
6. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the agenda. Any action taken as a result of public comment shall be limited to direction to staff. (Please Limit Comments to 3 Minutes per speaker and to 30 minutes limit for open forum) (Each speaker is requested to voluntarily provide their name and residence prior to speaking)
7. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:
- A. Bombay Beach North Properties – The Board will be provided update on the process of individual claims on Bombay North. Four Claims have been received for approval/disapproval by the Board.
 - B. Flood Control in Bombay Beach residential area. –The Board will be updated on the progress of providing Berm Maintenance. (Knight).
 - C. Film Commission – Results of developing a bilateral agreement with the Imperial County Film Commission. (Hawkins & Hollenbeck)
 - D. Update on Neighborhood Watch Program (Hollenbeck)
 - E. Street Lights – The Board will hear the progress of improved street lighting on Bombay Beach. Particularly for lighting streets that are used by the school bus. (Kattro)
 - F. Disposition of excess equipment – Discuss the disposition of the Water pumps (Hawkins)
 - G. Bombay Beach Community Services District Logo (Kattro) The Board will discuss/act on approving a logo for the District.
 - H. Bombay Beach Community Services District Web Site. The Board will receive an update on progress of the website for the District.
 - I. Street side trash pick up-services. The Board will hear an update on Bombay Beach Trash Service
 - J. It is recommended that the Board adopt CSDA Policies based on CSDA templates and Establish Policies based on CSDA guidelines, and establish procedures to carry out the Board Policies.
 - K. Imperial County Registrar of Voters – Election Services Bill – The Board will hear a report from the Committee to negotiate with the County CEO on paying for the 2017 election.

- L. Update on how the District can utilize the Special District Risk Management Authority (SDRMA) services.
 - M. Update on how the District can utilize CSDA Legal services
 - N. Update on how the District can receive CSDA assistance in meeting compliance in identifying employees into the correct classification and begin the proper withholding of taxes and required withholdings.
 - O. Update on the process to correctly reclassify employees and realign payroll to be in compliance with state guidance.
 - P. Update on an offer from Sprint to plan a new wireless facility at 2193 2nd Street, Bombay Beach.
 - Q. Update on new laptop for the District.
 - R. Update on new phone for the District.
8. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:
- A. Annual Financial Special Districts Audit for period July 1 2017 thru June 30, 2018. The Board has reviewed and will discuss/approve the annual financial audit report period ending June 30, 2018.
 - B. Update on filing complaints to the U.S. Postal Service on the poor mail service in Bombay Beach.
 - C. The Board will consider a donation to the Calipatria High School Yearbook by placing an ad in the 2019 Yearbook (Hollenbeck)
 - D. The Board will consider hiring a General Manager (Kattro)
9. COMMUNITY REPORTS:
- A. Fire Department
 - B. Women's Club
 - C. Local Activities
10. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.
11. BOARD DISCUSSION/DIRECTIVES:
12. DIRECTOR REPORTS:
NEXT REGULAR MEETING: The next regular meeting is scheduled for January 17, 2019
13. ADJOURNMENT: