



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com
<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

Cindy Hollenbeck - Chairperson
Ernest Hawkins
Louis Knight
Gloria Town
Michael Burnell
Krystal Worden

Date: February 20, 2020
Time: 06:00 P.M.
Place: 9590 Ave. C Bombay Beach
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:05 p. m. by Director Hollenbeck.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
 - B. Roll Call

Director Hollenbeck	Present
Director Knight	Present
Director Town	Present
Director Burnell	Present
Director Worden	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

Director Knight requested that Happy Birthday be sang for Director Hollenbeck. All participated in singing her Happy Birthday

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for February 20, 2020 as is or delete/clarify any item on the agenda.

Motion made by Director Knight to approve the agenda for February 20, 2020 as

presented. Motion seconded by Director Burnell. Motion passed by unanimous vote of Board members present. (5-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from January 16, 2020 meeting. Motion made by Director Hollenbeck to approve the meeting minutes from the last Regular Meeting from January 16, 2019 as presented by staff. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)
4. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of January 31, 2020.

A.	County Auditor Account.	\$ 8,283.55
	Positive Balance in County Fund Account	\$ 8,283.55
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$ 9,778.69
	Savings Account (6398) Bombay North	22,432.17
	Savings Account (5949)	70,697.02
	Savings Account (8163)	91,651.48
	Bank Accounts Total	\$ 194,559.36
	TOTAL CASH ASSETS	\$202,842.91

Motion to approve the financial report was made by Director Hollenbeck. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the agenda. Any action taken as a result of public comment shall be limited to direction to staff. (Please Limit Comments to 3 Minutes per speaker) (Each speaker is requested to voluntarily provide their name and residence prior to speaking)
- A. Carol had questions on the garbage collection site. She asked if the collection site monitor was authorized to open the garbage bags? And if there is a list of authorized or non authorized items that can be put in the trash containers? Director Knight informed Carol that the trash site monitor was authorized to open garbage bags to inspect for unauthorized items. Director Knight will put up a sign listing what is and is not authorized to be put in the trash containers.
- B. A question was asked if the Art Show (Biennale) festival will be happening this year. Director Hollenbeck replied that there may not be a big festival like in the past but there will be a drawn out “art season”. The Art Show will probably be rolled out over a series of weekends in small private events.
- C. There was a complaint that the Art Show causes a noise nuisance. Director

Hollenbeck explained that there are guidelines on noise levels at different hours, and if the noise is too much just call the sheriff.

- 7B Being no further public comment was to be heard. Motion made by Director Knight to move item 7B up to allow the speaker from Imperial County Air Pollution Control district (ICAPCD) to speak early. Motion seconded by Director Town.

Gilbert Rebollar from Imperial County Air Pollution Control introduced himself and asked how he could help. Director Knight explained that he had asked Matt Dessert, APCD Director to speak at the District Meeting. Discussion was heard on the complaint received by the District from ICAPCD. The District received a complaint because dune buggies and off-road vehicles cross District properties to get to the Beach and local restaurants. The District did have no trespassing signs posted, however, vandals have taken down some of the signs. The remedy would be to call the Sheriff. There was also a complaint over the street sweeper kicking up a lot of dust and slinging stones. Mr. Rebollar was asked to see if the ICAPCD Director could attend the next Board meeting on March 19, 2020.

At 6:35 P.M. a recess was called to allow guests to get coffee and a cupcake
The meeting resumed at 6:45 P.M..

7. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Street Lights – The Board will hear on the progress of installing solar street lighting at Bombay Beach. (Item introduced February 15, 2018).

Director Knight reported that all the solar street lights have been installed. Project completed on February 14, 2020.

- B. Disposition of excess equipment – Discuss the disposition of the blue water pump that is owned by the District. (introduced January 2018, Hawkins). Item tabled December 20, 2018 while waiting for Flood Control to be resolved)

Motion made by Director Hollenbeck to remove this item from agendas. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. Bombay Beach Community Services District (BBCSD) Policies based on CSDA templates and Establish Policies based on CSDA guidelines, and establish procedures to carry out the Board Policies.

The Secretary was directed to compile a draft policy manual.

- D. County Roads Department - The Board will hear an update on the results of the

request to the County Roads Department on the repair of the public streets on Bombay Beach. (Knight) – Director Knight reported that he has not received a response from the Public Works Director.

- E. Process to put an Ordinance on the next Ballot to pay for street lighting (Hawkins - Tabled 3/21/2019)

Motion made by Director Hollenbeck to remove this item from agendas. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)

- F. The Board will hear an update on the Trash Collection project at Bombay Beach. (Knight)

Director Knight reported that the program is working well. No issues noted. If changes to the program are needed, the Board will bring the item back to the agenda.

- G. The Board will consider establishing an Ad Hoc committee to address Community concern to the Sheriffs' Office. (tabled 3/21/2019)

- H. Beautification of A Street – The Board will discuss ideas and inputs from the public on how to beautify A Street. (Introduced 5/16/2019) (Report by A Street Beautification Committee)

Director Knight recommended that a plant a tree program be initiated. He recommends planting mesquite tree or the yellow bird of paradise plant. Item continued to next meeting.

- I. Southern Border Broadband Consortium (SBBC) (Kattro). (Introduced 5/16/2019) (Burnell)

Item carried to next meeting

- J. The Board will hear a report on obtaining automated Meeting Recorders.

Representative from JCG Technologies will be sending information on the automated meeting recorder. Director Burnell attended Brown Act training and informed the Board that the automated recorders that can load up to the District website so public can hear the meeting will be required in the future. Item carried to next meeting.

- K. The Board will hear an update on the State Directed Annual Financial Audit.

Final Report submitted to the state and a copy of the report was presented to all Board members. Public copies are available.

- L. The Board Members will review training opportunities and make request to attend ongoing education and training opportunities for 2020.

Directors Worden and Burnell attended the Brown Act training. They reported that the training was awesome.

It was pointed out that the new Board members are required to complete ethics and sexual harassment training within one year of taking office. Directors will review other training opportunities and discuss all training request at next meeting. Director Worden and the Secretary voiced interest in attending the Annual CSDA conference in August 2020.

8. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Establishing a committee to develop an emergency response policy to set up Block Captains to act as lead during a local disaster. (Knight)

Director Knight is working on providing maps of Bombay Beach to set up Block Areas. FEMA folders were passed out to the public.

- B. Presentation by Matt Dessert, Imperial County Air Pollution Control Officer.

- 1. Public complaint: BBCSD needs to –

- A. Put up replacement signs – Motion made by Director Hollenbeck to purchase replacement “no trespassing” signs. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)

- B. Notify MARS Group to stop trespassing on District property. The Secretary was directed to obtain a demand to the District, to stop allowing trespassers to cross District property, and serve the MARS Group with a cease and desist order to stop crossing District property.

- C. Update presentation by John Gay, Imperial County Public Works Director.

No Show by Imperial County Public Works Director.

9. COMMUNITY REPORTS:

- A. Fire Department – Director Knight reported that:
 - a. The County replaced the two front tires on the District Fire Truck.
 - b. He received donation check for his fire department.
 - i. \$6,987.90 from Fountain of Youth
 - ii. \$ 2,000.00 from Lark Spa

- B. Women’s Club – Director Town reported that the February 9, 2020 Breakfast went well. The American Legion Chili Cook Off desert sales went very well.

The Womens Club will have a Bake Sale at the American Legion Post on Saturday February 22, 2020 at the Semi Annual Fish Fry.

The next Breakfast will be on March 8, 2020 from 08:30 A.M till 11:00 A.M.

- C. Local Activities:
 - a. The American Legion Post 801 will have their Semi Annual Fish Fry on Friday February 22 beginning at 12:00 noon.
 - b. North End Action Commission will meet at the Bombay Beach Community Building on February 24, 2020 at 6:00 P.M.
 - c. The State Salton Sea Authority will meet at the Bombay Beach Community Building on February 26, 2020 at 6:00 P.M.

- D. Update on Neighborhood Watch Program

Director Burnell reported that the Neighborhood Watch Program had their meeting today with a good turn-out. The next meeting will be on March 19, 2020 at 5:30 P.M.

- 10. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Hollenbeck to approve accounts payable totaling \$ 1,455.77. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

- 11. BOARD DISCUSSION/DIRECTIVES: None

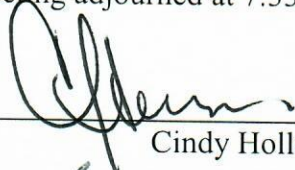
- 12. DIRECTOR REPORT – None

NEXT REGULAR MEETING:

The next regular meeting is scheduled for March 19, 2020 at 6:00 P.M.

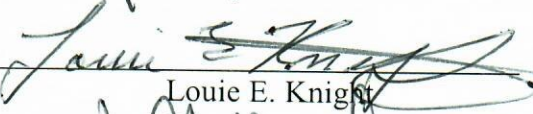
13. ADJOURNMENT: Motion made by Director Hollenbeck to adjourn. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 7:33 p.m.



Cindy Hollenbeck

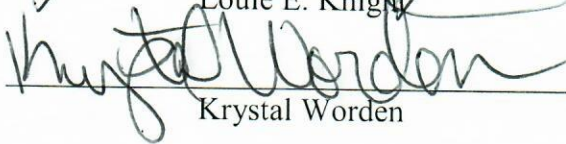
Michael Burnell




Louie E. Knight



Gloria B. Town



Krystal Worden

Attested to: 
Secretary to the Board of Directors