



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com
<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

James Connelly – Board Chair
Kimberly Hernandez – Board Vice-Chair
Paedrin Fusco
Candace Youngberg
Cameron Leslie

Date: January 19, 2023
Time: 06:00 P.M.
Place: 9590 Ave C, Bombay Beach
Niland, CA 922571.

1. **CALL TO ORDER:** The meeting was called to order at 6:01 P.M. by Director Connelly.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
 - B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Present
Director Youngberg	Present
Director Leslie	Present

Five of five Directors present. Quorum met.
Staff Present: Secretary: Augustine Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for January 19, 2023 Regular Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Youngberg to approve the agenda for January 19, 2023 Regular Meeting as presented. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)
3. **APPROVAL OF THE MINUTES:** The Board will review and approve the meeting minutes from the Regular Meeting on December 15, 2023.

Motion made by Director Connelly to approve the meeting minutes from December 15, 2022 Regular Meeting as presented by staff. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

4. Introduction of Director Leslie to the Board. Director Leslie was sworn into office by the Imperial County Board of Supervisors on December 20, 2022. Director Leslie was selected to fill the third vacancy that was left open from the November 8 2022 election.

5. The Board will add Director Leslie to standing committees.

Director Leslie expressed interest in being assigned to standing committees and was added to committees as listed below.

- Planning Committee: Directors Youngberg, Fusco and Leslie
- Policy Committee: Directors Connelly, Hernandez and Leslie
- Personnel Committee: Directors Youngberg, Fusco and Hernandez
- Finance Committee: Directors Connelly, Youngberg and Hernandez
- Public Relations Committee: Directors Connelly and Fusco
- The Executive Committee: Directors Connelly and Hernandez
- Claims against the District Committee: Directors Connelly, Fusco and Leslie
- Legislative Advocacy Committee: Directors Youngberg, Hernandez and Fusco
- Internal Audit Committee: Directors Connelly and Hernandez

6. Approval to Submit Statement of Facts, Roster of Public Agencies Filing.

It is recommended that the Board approve submitting a revised Statement of Fact to the Secretary of State, listing the Board of Directors and Officers.

Motion made by Director Connelly to approve submitting a revised Statement of Fact to the Secretary of State, listing the Board of Directors and Officers. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

7. Approval of the Imperial County Auditor/Controller Authorized Signature List. It is recommended that the Board approve the Imperial County Auditor/Controller Authorized Signature List.

Motion made by Director Connelly to approve the Imperial County Auditor/Controller Authorized Signature List. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

8. The Board will discuss and decide on changing the Board agenda and process to follow consent calendar procedures/.

Motion made by Director Youngberg begin the process to change the Board agenda and process to follow the consent calendar procedures. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

9. FINANCIAL REPORT: The Board will hear a report on the financial status of the District as of December 31, 2022.

A. County Auditor Account.

\$ 16,857.68

Positive Balance in County Fund Account \$ 16,857.68

B. Bank of America Accounts

General Checking Account (ending 1946)	\$ 10,843.73
Savings Account (6398) Bombay North	24,664.85
Savings Account (5949)	65,791.50
Savings Account (8163)	87,780.59
Bank Accounts Total	\$ <u>189,080.67</u>
TOTAL CASH ASSETS	<u>\$205,983.33</u>

There are two earmarked funds.

- Children's Festivities Fund has \$700.00 with an additional \$500.00 yet not received from the County as of December 31, 2022.
- The Emergency Response Unit (ERU) Fund had \$12,325.00 from donations collected last April/May from the three Spas. Thus far \$6,067.00 has been added to the ERU fund from the Harvest Festival. Utilities expense beginning July 1 2022 through December 31, 2022 have totaled \$2,061.02. The ERU fund is at \$16,330.98. Not yet received are donations, \$ 1,000.00 from the Imperial County Board of Supervisors, \$5,000.00 from Imperial Irrigation District, \$480 from Accounts Receivable and additional residual revenue from T-Shirt sales.

Motion to approve the financial report was made by Director Connelly. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

10. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the Agenda announced in the published agenda.

- Introduction of Newly Elected Imperial County Sheriff Fred Miramontes – Sheriff Miramontes talked to the local attendees about his history in law enforcement and what he thought was important to the local community.
- Speaker addressed the growing cat population on Bombay Beach and possibly providing education to the local community on how to reduce the feral cat population. Comments from the public mentioned private individuals in the local area that are trapping feral cats and having them neutered then releasing them back to where they were trapped. Caution was explained that if you get rid of the cats you will have a rat problem.

11. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Repair and resurfacing of Bombay Beach Streets – Report from the Imperial County Public Works Department.

The county awarded the Bombay Beach Townsite Roadway Improvement Project contract to Vance Corporation for \$2,579,755.06. The contractor will begin in March (temperature dependent for the specification of the material to be used).

- B. Flooding at Bombay Beach - The Board will discuss the need for County and Imperial Irrigation District to assist in preventing flooding at Bombay Beach.

Imperial County Public Works Department has sent scope of work to engineering firms to begin the feasibility study for drainage issues in Bombay Beach and explore options of draining into the playa. It is expected to have a response back around December 29th with an award sometime in January.

- C. The Board will hear a report on the Park Grant application process. (Youngberg)

Director Youngberg reported that the County has given the District many obstacles to overcome. She has had communications with Board of s Supervisors representative Ryan Kelly about the problems being encountered with the County. Director Youngberg provided the issues the County has with the Project.

- D, The Board will hear an update on the Kitchen Remodel Project. (Youngberg)

A review of the kitchen by an electrician revealed that the electrical system in the Community Center will need upgrade. A contractor will be needed to prepare the plans for submission to the County. There are two business that have expressed interest in providing planning to up grade the kitchen. Motion made by Director Fusco to hire a contractor to prepare the planning for the kitchen project, Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

- E. The Board will hear an update on the process to establish an Emergency Medical Response Unit (ERU Admin).

There are eleven (11) volunteers to the Bombay Beach ERU. The goal is to train all volunteers to a level of competency that they can respond to calls in support of the Imperial County Fire Department. Use of communications equipment, CPR training, First Aid training and getting the Fire vehicle endorsement for all volunteers is the immediate goal. Training up to 20 hours per week is being scheduled

- F. The Board will hear an update on the status of the medical trailer. (Youngberg)

Director Youngberg reported that materials to repair plumbing and sewer to the medical trailer will purchased and work will be done this weekend.

The Secretary was directed to add to next agenda, opening a bank account that will allow ERU to spend their funds from their own account.

- G. The Board will hear an update on the process to acquire the Fire Department Building at Bombay Beach.

A copy of the Fire Station inspection report from September 15, 2022 was obtained and forwarded to the Board and ERU Administrators. Before the Board request the Fire Department Building be returned to the District, the Board insist that the County bring the building up to code. The County Fire Chief reported to the County Board of Supervisors that the cost to repair the Bombay Beach Fire Station would cost around \$100,000.00.

- H. The Board will hear an update on what to do with the Large Water pump that belongs to the District. (ERU Admin)

ERU Admin reported that they will need to get the pumps started to answer repeated questions of how many hours have the pumps been run, and when was the last time the pumps were run. Quin volunteered to look at the pumps an possible help get them started and running.

- I. The Board will discuss Authorizing increasing the capacity of the dumpsters for trash collection and changing the hours of operation for dumpster operations

The company CR&R provides trash collection services. The proposal to provide services in Bombay Beach has been forwarded to company corporate offices to see it is feasible to provide local services.

- J. The Board will consider converting all District locks to keyless entry with changeable entry codes (Youngberg)

Motion to approve converting all District locks to keyless entry with changeable entry codes by Director Fusco. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

- K. The Board will consider purchasing Business cards for Directors and Secretary/Clerk of the Board.

In discussion, the Board wanted to have a domain name that was consistent with a government agency. A .gov domain was suggested.

Motion to approve purchasing Business cards for Directors, Secretary/Clerk of the Board, ERU Administrators and IT consultants was made by Director Hernandez. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

12. NEW BUSINESS – DISCUSSION/ACTION ON FOLLOWING:

- A. The Board will accept donation of a Public Address system from Mike Patterson

Motion to accept donation of a Public Address system from Mike Patterson was made by Director Fusco. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

Comments: The donation included a wireless microphone and a public address system amplifier

- B. The Board will discuss approving a new business phone for the office.

Motion to approve purchasing a new business phone for the office with expenses for phone and protective covers not to exceed \$500.00 was made by Director Connelly. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. The Board will discuss and approve future training expenses for Board and Staff.

Feb 26 – Mar 1, 2023 Special District Leadership Academy
Mar 21-22, –Education Day
May 16-17 – Legislative Days
June 25-27 General Manager Summit
Aug 28-31 CSDA Conference
Nov 6-8 Board Secretary/Clerk of the Board Conference
CSDA Workshops that will cost at per attendee.

Motion to approve future training expenses for Board and Staff was made by Director Youngberg. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- D. The Board will consider approving purchase of beach property to build public facilities.

Motion to approve purchase of beach property to build public facilities. was made by Director Connelly. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

- E. The Board will report on compliance of Form 700 with California Fair Political Practices Committee (FPPC).

All Board members reported that they have completed their Form 700. Forms will be submitted to the County Elections Department tomorrow by the Secretary/Clerk of the Board.

- F. The Board will discuss “teaming up” with the North-End Alliance 111 for a Wine and Paint Fundraiser for the Children’s program.

The North-End Alliance 111 is a 501(c) (3) organization sanctioned the Imperial County Board of Supervisors. Motion to approve support for a wine and paint fundraiser event for the Bombay Beach Children’s program in cooperation with the North-End Alliance 111 on February 9, 2023 was made by Director Fusco. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

- G. The Board will discuss sponsoring a Blood Drive/Fund raiser with the Legion Riders Motorcycle Group sometime in October 2023.

The “Legion Riders” is an organization sponsored by the American Legion. This fund raiser will be focused on resupplying the blood bank in the name of Director Hernandez’s brother

Motion to approve support for Blood Drive in cooperation with the American Legion “Legion Riders” was made by Director Youngberg. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

- H. The Board will discuss/approve the cost of an application for ERU for communications/scheduling (Youngberg)

Motion to approve the cost of an application totaling approximately \$30.00 per month for ERU for communications/scheduling was made by Director Youngberg. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

- I. The Board will discuss/approve setting a dollar limit for immediate need items for the District from CSDA/Government auction sites (Youngberg).

Motion to setting a dollar limit at \$5,000.00 for immediate need items for the District from CSDA/Government auction sites was made by Director Youngberg. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- J. The Board will discuss/approve supporting a Fundraising Benefit event for the ERU, in cooperation with the Fountain of Youth on February 25, 2023 (Youngberg)

Motion to approve supporting a Fundraising Benefit event for the ERU, in cooperation with the Fountain of Youth on February 25, 2023 was made by Director Connelly. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

13. COMMUNITY REPORTS: None heard

14. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Connelly to approve accounts payable to the County totaling \$821.22 and electronic bank payments totaling \$5,753.92. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

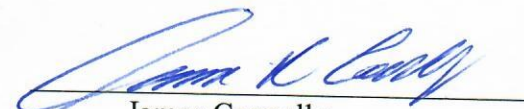
15. BOARD DISCUSSION/DIRECTIVES: None Heard


16. DIRECTOR REPORTS: The next regular scheduled meeting is scheduled for February 16, 2023 at 6:00 P.M.


17. ADJOURNMENT:

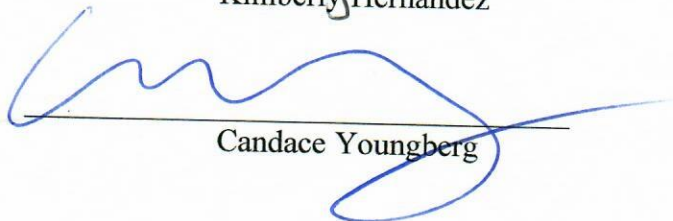
Motion made by Director Connelly to adjourn. Motion seconded by Director Hernandez. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 7:44 PM.


James Connelly



Kimberly Hernandez


Paedrin Fusco


Candace Youngberg


Cameron Leslie

Attested to:


Augustine Sadorra, Secretary