



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257

(760) 550-3264 or email: BombayBeach2015@gmail.com

<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

Krystal Worden – Chairperson
Gloria Town
Michael Burnell
William Rohler

Date: May 19, 2022
Time: 6:00 P.M.
Place: 9590 Ave. C Bombay Beach
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:08 P.M. by Director Worden.

A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

B. Roll Call

Director Worden	Present
Director Town	Present
Director Burnell	Present – Appeared by Phone
Director Rohler	Present

Four of four Directors present. Quorum met.

Guest: Imperial County Fire Department Batalion Chief
Staff Present: Attorney Mitchell Driskill
Secretary: Augustine Sadorra

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for May 19, 2022 Regular Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Town to approve the agenda for May 19, 2022 Regular Meeting. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4 -0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting

minutes from the Special Called Meetings of April 21 and April 30, 2022.

Motion made by Director Rohler to approve meeting minutes from the Special Called Meetings of April 21 and April 30, 2022. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (4 -0-0)

4 FINANCIAL REPORT The Board will hear a report on the financial status of the District as of April 30, 2022.

A.	County Auditor Account.	\$ 14,454.11
	Positive Balance in County Fund Account	\$ 14,454.11
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$ 7,846.48
	Savings Account (6398) Bombay North	23,913.21
	Savings Account (5949)	65,773.87
	Savings Account (8163)	91,756.81
	Bank Accounts Total	\$ 189,290.37
	TOTAL CASH ASSETS	\$203,744.48

Totals do not include deposits made in May 2022 that include donation of \$1,200.00 FOY Hot Dog Gang and \$11,125.00 totaling \$12,325.00, by Fountain of Youth that was deposited in our County Account.

Motion to approve the financial report was made by Director Rohler. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (4-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the approved Agenda.

Comment #1 - Non-Profit group from Brawley introduced themselves

Comment #1- Asked about a Traffic Light

Comment #3- Wanted Board to Consider putting the Art known as "Ascension" be put on Next agenda for approval to install on Bombay North.

The Board directed the secretary to put the item on the June agenda.

Comment #4- The North End Alliance thanked the District for allowing them to use the Park area for the First ever Salton Sea Stroll. They donated \$100.00 to the District.

6. The Board will act on filling a vacancy on the Board of Directors for applications approved by the Imperial County Board of Elections. Appointment will be made

following Gov. Code 1780.

Applicants to be publically interviewed for Board Appointment were Jean Patterson, Dave Day, and James Connelly. The fourth applicant, Patricia Monroe withdrew her application for appointment.

Motion to open nomination was made by Director Worden. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

Nomination made by Director Rohler to nominate Jean Patterson.
Nomination made by Director Worden to nominate James Connelly
Nomination made by Director Burnell to nominate Dave Day

Motion to Close nomination was made by Director Worden. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

The initial vote resulted 2 for Patterson: Rohler and Town
One for Connelly: Worden
One for Day: Burnell

Director Worden withdrew her nomination for Connelly.

Motion to appoint Jean Patterson as Director was made by Director Worden. Motion seconded by Director Town. Motion passed by unanimous vote of Board members present. (4-0-0)

The Secretary preformed the Swearing in of Director Patterson and Appointment Certificate signed by Board. Director Patterson was seated to the Board.

7. The Board will Reorganize the Board by Selecting a Vice Chair.

Motion to appoint Director Patterson as vice chair until December 2022 was made by Director Worden.

Director Patterson accepted the nomination.

Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

8. Approval to Submit Statement of Facts, Roster of Public Agencies Filing.
It is recommended that the Board approve submitting a revised Statement of Fact to the Secretary of State, listing of Board Directors and Officers.

Motion to approve submitting a revised Statement of Fact to the Secretary of State, was

made by Director Worden. Motion seconded by Director Town. Motion passed by unanimous vote of Board members present. (5-0-0)

9. Approval of the Imperial County Auditor/Controller Authorized Signature List. It is recommended that the Board approve the Imperial County Auditor/Controller Authorized Signature List.

Motion to approve the Imperial County Auditor/Controller Authorized Signature List was made by Director Worden. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

10. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

A. Information update on Emergency Response Services.

1. Job Description for Emergency First Responders. The board will review for approval the Job Description for Emergency First Responders.

Motion to approve the Imperial County Fire Department Job Description for Emergency First Responders was made by Director Worden. Motion seconded by Director Town. Motion passed by unanimous vote of Board members present. (5-0-0)

2. The Board will hear a presentation by the Imperial County Fire Department on the work to provide Emergency Services from the Bombay Beach Fire Station.

Battalion Chief reported that the County has completed their Audit and found that the County recognized that the Bombay Beach Community Service was authorized to have their own Fire District. The County will continue to work with District staff to set up procedures and guidelines to support Bombay Beach to develop a Fire Department. The County is in the process of transferring as a donation to Bombay Beach the squad vehicle that presently stationed at the Bombay Beach Fire Station. The County Fire Department held a 4 hour CPR training class on May 9, 2022. Those that completed the course will be receiving their certificates soon. Training materials for the next first aid for first responders training have been ordered. Classes will be scheduled soon.

On recommendation from public, the Board directed that AMR ambulance be invited to the June meeting to discuss possible services from Bombay Beach.

Motion made by Director Worden for the secretary to make available applications for volunteers to apply to the Board for positions as volunteers for Bombay Beach Fire Department. Motion seconded by

Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

In discussion, if a Bombay Beach Fire Department were to be established, volunteers would be required to meet County Standards for training and certifications to be a volunteer.

County Fire was asked if they would be able to help in vetting out applicants.

Motion made by Director Worden for the secretary to develop policy and procedures to process applications to the Bombay Beach Fire Department. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

- B. Repair and resurfacing of Bombay Beach Streets – Report from the Imperial County Public Works Department shows that final approval for the Street Project will go to the County Board of Supervisors for approval on May 24, 2022.
- C. Flooding at Bombay Beach - The Board will discuss the need for County and Imperial Irrigation District to assist in preventing flooding at Bombay Beach.

Item moved on to next meeting.

- D. The Board will hear a report on the Park Grant application process and approve documents for receiving the Grant.

On 12 03 2021 : Discussion on establishing a committee to lead in the development of the Bombay Beach Community Services District Park. In discussion the “Park Committee” will be comprised of Directors Burnell and Worden, Public members are Andree Strickland, Candace Youngberg, Mark and Kate Pakkan. Motion to establish the Bombay Beach Community Service District Park Committee and allow other interested community members to also join.

Motion made by Director Worden to appoint Candace Youngberg as the Park Project lead, Motion seconded by Director Patterson. Motion passed by unanimous vote of Board members present. (5 -0-0)

Coordination will have to be different offices. i.e. Planning Department, Building Permits, Environmental Health, CVWD notification and CEQUA and others.

- E. The Board will discuss and approve expenditures for the Kitchen Remodel Project.

Motion made by Director Worden to appoint Steve Johnson as project lead for the Kitchen Project. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

County will take approximately one month to evaluate the district Food Plan Review Application and receipt of the \$1,000.00 application fee. The application requires that the equipment specifications be listed on the Application for the Range, Freezer, Refrigerator, Griddle, Range Hood etc.

- F. District Internet – The Board will discuss purchasing internet connectivity for the District Office.

Motion to move item to next regular meeting made by Director Worden. Motion seconded by Director Patterson. Motion passed by unanimous vote of Board members present. (5-0-0)

- G. The Board will discuss and act on who is in charge at the Fire Department.

In discussion, the fire department building is a county facility. Discussion to continue in next regular meeting.

- H. The Board will appoint who will be the primary contact for business decisions for Bombay North.

Motion to appoint Director Rohler as primary contact for business decisions for Bombay North was made by Director Worden. Motion seconded by Director Town. Motion passed by unanimous vote of Board members present. (5-0-0)

- I. The Board will Discuss changes/additions to Board Policies.
 - a. Section 22: Rules Governing Use of Community Services District Building

Motion to approve updated changes as presented by staff to the Rules Governing Use of the Community Services District Building was made by Director Worden. Motion seconded by Director Patterson.

Roll Call Vote taken:

Director Worden Aye

Director Town Nay

Director Burnell Aye

Director Rohler Aye

Director Patterson Aye

Motion passed by Majority of Board members present. (4-1-0)

- J. The Board will consider giving exception to “Rules Governing Use of Community Service District Building”. (Individual actual residence is outside the

District Boundary)

Motion made to approve exception to “Rules Governing Use of Community Service District Building” to Trinket Robinson was made by Director Worden. Motion seconded by Director Patterson. Motion passed by unanimous vote of Board members present. (5-0-0)

- K. The Board will establish the annual calendar for Clubs/Organizations/Groups to use the Community Building.

In accordance with Section 22: Rules Governing Use of Community Services District Building, Ten applications were received with an additional two to be delivered within a week. A meeting with all Clubs/Organizations/Groups expressed interest in being put on the annual calendar will be called in for a meeting to establish the calendar.

11. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will discuss and modify the Board Scheduled meetings to include Saturday Meetings.

No discussion heard.

- B. The Board will discuss and approve clean-up and future use of the Medical Trailer

Motion made to approve volunteers to clean-up and future use of the Medical Trailer was made by Director Rohler. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)

Volunteers for the clean-up project were:

R. Quinn, Dave Day, Amanda Mendonca, Thomas Rhodes and Dan Guerrero

- C. The Board will discuss operating a Burn Pit to dispose of dried green waste.

The Board will check with Imperial County Air Pollution Control District for information.

- D. The Board will discuss and act on purchasing a water truck for the District.

After discussion, the District will postpone purchasing a water truck.

- E. The Board will discuss and act on expenses to repair the fence at the Trash Collection facility.

Motion made to approve expenses not to exceed \$300.00 expenses to repair the fence at the Trash Collection facility was made by Director Worden. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

Discussion on the health and safety issues during extreme summer heat at the Trash Collection Facility, action taken to help employees be given some protection from strong sun.

Motion made to approve expenses not to exceed \$700.00 expenses to erect a small shaded shed at the Trash Collection facility was made by Director Worden. Motion seconded by Director Patterson. Motion passed by unanimous vote of Board members present. (5-0-0)

Secretary directed to purchase materials and have volunteers build shaded shed.

- F. The Board will discuss and consider increasing trash collection services

Motion made to leave services as is for the summer and to continue discussion in October was made by Director Burnell. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

- G. The Board will discuss and act on installing streaming meeting equipment (Zoom type) in the District office.

Secretary directed to carry item to June Meeting.

- H. The Board will provide input to 2022-2023 Budget Development.
The Directed that a special meeting be called on June 9, 2022 to prepare the budget for approval at the June 16, 2022 regular meeting.

- I. The Board will approve annual purchase of Cleaning and Office Supplies

Motion made to purchase of Cleaning and Office Supplies was made by Director Rohler. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)

12. COMMUNITY REPORTS:

- A. Women's Club – Director Town had nothing new to report, however there is planning something for a children's summer event and a back-to-school party.
- B. Local Activities – none heard

13. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Town to approve accounts payable to the County totaling \$976.69 and electronic bank payments totaling \$3,203.18. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

14. BOARD DISCUSSION/DIRECTIVES:



None

15. DIRECTOR REPORTS:

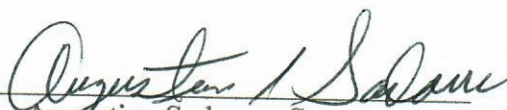
The Board is working on the vision statement and will have it out soon.

16. ADJOURNMENT: : Motion made by Director Worden to adjourn. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 8:28 p.m.

_____	
Krystal Worden	William Rohler
_____	
Gloria Town	Michael Burnell

Jean Patterson	

Attested to: 
Augustine Sadorra, Secretary to the Board of Directors