



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com
<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

James Connelly – Board Chair
Kimberly Hernandez – Board Vice-Chair
Paedrin Fusco
Candace Youngberg
Cameron Leslie

Date: April 20, 2023
Time: 05:00 P.M.
Place: 9590 Ave C, Bombay Beach
Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 5:15 P.M. by Director Connelly.

A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Present
Director Youngberg	Present
Director Leslie	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for April 20, 2023 Regular Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Hernandez to approve the agenda for April 20, 2023 Regular Meeting as presented. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** This is an opportunity for members of the public to address the Board on subject relating to closed session items only.

No comments heard

4. The Board will go into CLOSED SESSION. § 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATORS. - Property: 2108 First Street Niland, CA 92257. APN: 002-520-044-000. Agency Negotiator: Commander Jones and Vice Commander Leslie, Post 801 American Legion. Discussion with negotiator in regards to rental terms for the American Legion site.

Directors Leslie and Hernandez recused themselves due to conflict of interest because of their relationship with the American Legion. Directors Leslie and Hernandez left the Board Room at 5:18 PM.

Motion made by Director Fusco to go to closed session. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (3-0-0)

The Board went into closed session at 5:19 PM.

The Board returned to open session at 5:25 PM. At 5:25 PM the Board took a recess to reopen at 6:00 PM.

5. CALL TO ORDER AND RETURN TO OPEN SESSION AT 6:00 P.M.

A. CALL TO ORDER: The meeting was reconvened and called to order at 6:08 P.M. by Director Connelly.

B. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

C. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Present
Director Youngberg	Present
Director Leslie	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

D. Report from Closed Session:

Directors Leslie and Hernandez recused themselves due to conflict of interest because of their relationship with the American Legion. Directors Leslie and Hernandez left the Board Room at 6:11 PM.

Agency Negotiator: Commander Jones and Vice Commander Leslie, Post 801 American Legion Bar and Grill Manager agreed to Monthly rental for the American legion Bar and Grill at \$300.00, effective May 1, 2023 until December 31, 2023. Thence Rent shall be renegotiate at the December 2023 regular meeting.

Motion made by Director Connelly to accept the terms of the new rental agreement with the American Legion Post 801. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (3-0-0)

Directors Leslie and Hernandez were notified that the agenda item was no longer under discussion and returned to the Board Room at 6:13 P.M.

6. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes of the Regular of March 16, 2023.

Motion made by Director Youngberg to approve the meeting minutes of the Regular of March 16, 2023.. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)

7. REPORTS.

- A. Repair and resurfacing of Bombay Beach Streets – Report from the Imperial County Public Works Department

No Report from County, however complaints were heard from the local residents that included; deep drop offs on sides of almost all streets, no feathering of street edges and painting/stripping of streets.

- B. Flooding at Bombay Beach – Report from Imperial County Public Works.

No report from County.

- C. Report on fundraiser at the Fountain of Youth to provide supporting funds for the Bombay Beach ERU on Saturday March 18, 2023.

Director Youngberg reported that \$9,000.00 was raised for the Emergency Response Unit.

- D. FINANCIAL REPORT: The Board will hear a report on the financial status of the District as of March 31, 2022.

1.	County Auditor Account.	\$ <u>23,286.59</u>
	Positive Balance in County Fund Account	\$ <u>23,286.59</u>
2.	Bank of America Accounts	
	a. General Checking Account (ending 1946)	\$ 8,858.47
	b. Savings Account (6398) Bombay North	9,665.25
	c. Savings Account (5949)	65,797.99
	d. Savings Account (8163)	87,789.24
	Bank Accounts Total	\$ <u>172,110.95</u>

TOTAL CASH ASSETS **\$195,397.54**

There are two earmarked funds.

- Children’s Festivities Fund had \$990.00 as of February 28, 2023. No March 2023 activity for Children’s fund.

Date		Rev	Exp	Balance
03/01/2023	Beginning Balance			990.00

- The Emergency Response Unit (ERU) Fund had \$18,241.35 as of February 28, 2023. As of March 31, 2023 Balance was \$19,170.70

Date		Rev	Exp	Balance
03/01/2023	Beginning Balance			18,241.35
03/23/2023	ERU Communication-Connect HUB		35.00	18,206.35
03/27/2023	Fire Station-IID		20.88	18,185.47
03/27/2023	Fire Station – CVWD		44.68	18,140.79
03/27/2023	Med Bldg-IID		18.74	18,122.05
03/27/2023	Med Bldg-CVWD		46.80	18,752.25
03/30/2023	Pro Training – Tng for ERU -Reimbursement	1,145.45		19,320.70
03/31/2023	ERU – ADP HR Fees		150.00	19,170.70

Motion to approve the financial report was made by Director Youngberg. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

- E. The Board will hear a report on the Park Grant application process. (Youngberg)

Director Youngberg reported that she is looking for a contractor to step in and complete all the County requirements to move the project forward.

- F. The Board will hear an update on the Kitchen Remodel Project. (Youngberg)

JW Supreme Solutions contract for remodeling the kitchen was approved last month. A check for \$10,000.00 was presented to JW Supreme Solutions as down payment. Total cost of Kitchen Remodel project will be \$43,775.00. The remaining balance will be paid in three segments as work is completed.

- G. The Board will hear a report on the process to establish an Emergency Medical Response Unit, to include an update on the communications/scheduling app.(ERU Admin)

Admin Administrator Daniel Guerrero for ERU operations reported that there are

now 12 volunteers for the ERU. Eight have completed CPR certification and two have completed medical physicals. The goal to complete training and certification in Basic Life Support for all volunteers. All future certification training has been halted until the County until a new Fire Chief has been appointed by Board of Supervisors.

- H. The Board will hear a report on the status of the medical trailer. (Youngberg)

Director Youngberg reported that sewer line repairs continue and the irrigation lines have been repaired.

- I. The Board will hear a report on the process to acquire the Fire Department Building at Bombay Beach (Fusco) (Item Tabled 2/16/2023)

The fire station floor was inspected by an individual familiar with floor and concrete pads and reported that the fire station floor will cost approximately \$2,000.00 to repair and the apron in front of the station will cost approximately \$10,000.00.

- J. The Board will hear a report on what to do with the Large Water pump that belongs to the District. (ERU Admin)

No report.

8. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the published agenda. Public Comment on agenda items will be allow when agenda items is called by the Board.

Speaker #1 - Jay Rawlins from the Imperial Vallely Amateur Radio presented his support for getting the Bombay Beach ERU communications system up and running with a suitable radio and communications system.

The Board Directed the Secretary to add to next month agenda for the Board to consider approving the cost for regular Ham Equipment.

Speaker #2 – District IT staff reported that the domain BBCSD has been acquired. The board should have a discussion on purchasing a website for the District.

The Board Directed the Secretary to add to next month agenda for the Board to consider approving the cost for purchasing the necessary IT software and equipment.

Speaker #3 – Behn, The owner of the large metal origami art structure known as ascension wanted to sit with the Board and discuss a master plan, maintenance and management of putting up ascension.

The Board Directed the Secretary to add to next board meeting agenda for the Board to discuss a master plan, maintenance and management of putting up ascension.

Speaker #4 – Kim wanted to bring attention to problem of the feral cat population on Bombay Beach. There is a neutering program available that can reduce the local feral cat population. For more information contact Kin at 760 219-6919.

9. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

A. The Board will discuss changes to Board Policy the following:

1. Board Secretary – Duties and responsibilities will be redefined to be consistent with required activities of a secretary.

This item will be consolidated with item 10B.

2. Clerk of the Board – Develop duties and responsibilities for the Clerk of the Board.

This item will be consolidated with item 10B.

3. Meeting Minutes - The Board will discuss and decide on changes of how the Board will convert the meeting process to follow consent calendar procedures.

- a. The Board will consider adopting a rule of order allowing for the consent agenda process. The Rule of Order will be: **“A consent agenda may be presented by the Board president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the direction of the assembly”.**

Motion made by Director Connelly to adopt the Rule of Order allowing for the consent agenda process effective May 1, 2023.
Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (5-0-0)

4. General Manager - The Board will review and discuss the Policy Committee’s development of a Job Description for the General Manager that will be approved by the Board.

This item will be consolidated with item 10B.

5. Board Duties and Responsibilities – Review the Boards Duties and

Responsibilities that may be transferred to the General Manager.

This item will be consolidated with item 10B.

10. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will consider approving adding names of deceased Bombay Beach residents to the perpetual plaque.

Motion made by Director Youngberg to approving the expense of adding names of deceased Bombay Beach residents to the perpetual plaque. Motion seconded by Director C. Motion Connelly passed by unanimous vote of Board members present. (5-0-0)

- B. The Board will discuss establishing a meeting date for the Board to develop a Strategic Plan for the District.

Motion made by Director Youngberg to set up special called meetings on June 5 and June 9 at 11:00 AM to primarily to discuss the Districts Strategic Plan. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. The Board will consider adopting: POLICY TITLE: Use/Rental of District Equipment and Tools (Connelly)

Motion to approve the POLICY TITLE: Use/Rental of District Equipment and Tools and the supporting procedures was made by Director Youngberg. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- D. The Board will consider funding the IT volunteer to attend the SBBC Broadband for all workshop in San Diego on April 21, 2023.

Discussion take off agenda because IT staff not available for the workshop.

- E. The Board will consider joining Calipatria, Niland and Bombay Beach in putting up signs identifying with the Lithium Corridor project funded by Berkshire Hathaway(Youngberg)

Public discussion and future review of the subject will require study. Local residents were not in agreement to attach Bombay Beach Town to perceived support for the Lithium project or the Berkshire Hathaway company. The item continued the item to next meeting.

- F. The Board will consider funding for “The FirstNet Core: service and devices designed for first responders and public safety for the ERU and Board Members.

(Hernandez)

Board discussion held. The cost will include 20 and additional cost. Item carried to next meeting.

- 11. COMMUNITY REPORTS: The next regular meeting of the Board is scheduled for May 18, 2023.
- 12. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Youngberg to approve accounts payable to the County totaling \$ 1,700.21 and checks and electronic bank payments totaling \$14,273.60. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

13. BOARD DISCUSSION/DIRECTIVES:

Director Youngberg discussed completion on Risk Management Training and Safety Discussions.

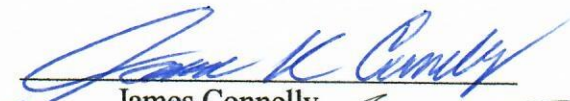
14. DIRECTOR REPORTS:

None Heard

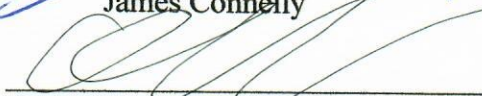
15. ADJOURNMENT:

Motion made by Director Connelly to adjourn. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 7:45 PM.



James Connelly

Kimberly Hernandez


Paedrin Fuseo

Candace Youngberg


Cameron Leslie

Attested to: 
Augustine Sadorra, Secretary