



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT  
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257  
(760) 550-3264  
email: [BombayBeach2015@gmail.com](mailto:BombayBeach2015@gmail.com)

**Regular Meeting Minutes**

**Board of Directors**

Loyd Kattro - Chairperson  
Cindy Hollenbeck – Vice Chairperson  
Louis Knight  
Gloria Town  
Ernest Hawkins

Date: June 20, 2019  
Time: 06:00 P.M.  
Place: 9590 Ave. C Bombay Beach  
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:08 p. m. by Director Kattro.
  - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
  - B. Roll Call
 

Director Kattro	Present
Director Hollenbeck	Present
Director Knight	Present
Director Town	Present
Director Hawkins	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for June 20, 2019 as is or delete/clarify any item on the agenda.

Motion made by Director Kattro to approve the agenda for June 20, 2019 with the change in presentation of items. To move item 6N to be discussed after item 3. Motion seconded by Director Hollenbeck with change. Motion passed by unanimous vote of Board members present. (5-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes from the Special Called Meeting on May 25, 2019 and the last Regular Meeting

on May 16, 2019.

Motion made by Director Hollenbeck to approve the meeting minutes from the Special Called Meeting on May 25, 2019 with the following correction to item 4A, paragraph 3, line 2, to read \$73,200.00 vice 473,200.00. Last Regular Meeting minutes from May 16, 2019 are approved as written. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

Item 6N - Southern Border Broadband Consortium (SBBC). Presentation by Glenna Barrett, SBBC Executive Director.

The SBBC Executive Director provided an open discussion/presentation of the services that SBBC helps coordinate. The public was invited to ask questions on different services that broadband could bring to Bombay Beach. There were a good collection of handouts available to bring awareness of what the SBBC could help with. The issue with ATT data speed was touched on and SBBC would check with ATT on some technical issues. SBBC will be coming back to Bombay Beach to conduct a town hall meeting and bring some technical staff that can help answer some issues. The Secretary will continue to keep the Board informed of SBBC of availability and work with Glenna Barrett and coordinate with the Board for a town hall meeting.

4. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of May 31, 2019.

A.	County Auditor Account.	\$ 3,253.13
	Positive Balance in County Fund Account	\$ <u>3,253.13</u>
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$19,975.40
	Savings Account (6398) Bombay North	22,954.22
	Savings Account (5949)	70,664.05
	Savings Account (8163)	91,608.74
	Bank Accounts Total	\$ <u>205,202.41</u>
	<b>TOTAL CASH ASSETS</b>	<b>\$ <u>208,455.54</u></b>

Motion to approve the financial report was made by Director Knight . Motion seconded by Director Kattro. Motion passed by unanimous vote of Board members present. (5-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the agenda. Any action taken as a result of public comment shall be limited to direction to staff. (Please Limit Comments to 3 Minutes per speaker and to 30 minutes limit for open forum) (Each speaker is requested to voluntarily provide their name and residence prior to speaking)

- A. Rhonda wanted to get some follow-up on her issues with internet service – SBBC will be communicating directly with Rhonda to get answers to her issues.
- B. Kim wanted to have the issue of the Board going dark during the months of July, August and September put on the agenda for the next meeting. She wanted to know if the Board could meet every month, even in the summer. The Secretary was given direction to put the item on the next agenda.
- C. Sonia wanted to know what happened to the court case of Scarcelli. Director Knight commented that the then County Board of Supervisors member Gary Wyatt would handle the problem. Director Knight asked Sonia to bring up the issue at the Saturday Town Hall meeting with the Imperial County Public Works Director.

6. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Bombay Beach North Properties – The Board will be provided an update on the process of individual claims on Bombay North.
  - a. Investor # 26. A claim has been made by Harold Wesley Ackerman, for his deceased wife Charlene Ackerman.
    - 1. A claim has been made by Wesley Ackerman, Investor # 26. Mr. Ackerman, he has provided a completed application for refund, identity verification and a copy of his wife’s death certificate.

Motion made by Director Knight to approve the claim of \$1,000.00 submitted by Wesley Ackerman, Investor # 26. Motion seconded by Director Kattro. Motion passed by unanimous vote of Board. (5-0-0)

The Secretary was directed to issue a Cashier’s Check from the Bombay North savings account, to Wesley Ackerman at his address listed on his driver’s license.

- b. Investor # 24. A claim has been made by Alan Scott Wier
  - 2. A claim has been made by Alan Scott Wier, Investor # 24. Mr. Wier has provided identity verification per a notarized affidavit of proof of identity and a completed application for refund.

Motion made by Director Knight to approve the claim of \$1,000.00 submitted by Alan Scott Wier, Investor # 24. Motion seconded by Director Hawkins. Motion passed by unanimous vote of Board. (5-0-0)

The Secretary was directed to issue a Cashier’s Check from the Bombay North savings account, to Alan Scott Wier at his address listed on his affidavit of identity.

- c. A claim was received on June 9, 2019 by the surviving spouse of Joy D. Johnson,

Investor #14. Only a Last Will and Testament was received. The Secretary asked for direction to contact the Districts attorney to help resolve the claim. Director Knight directed the Secretary to contact the grandson of the claimant to get more information to process the claim.

- d. In discussion it was decided to extend the acceptance of claims for reimbursement through next November. Motion made by Director Knight to extend the acceptance of claims for reimbursement for Bombay North Investors through November 2019. Motion seconded by Director Town. Motion passed by unanimous vote of members present (5-0-0)

- B. Maintenance of the Berm. –The Board will be updated on the progress of the District effort to provide flood protection for Bombay Beach. (Item introduced 11/19/2015)

The primary solution is for the District to develop a scope of work for the Berm Project. An alternate solution comes from the Imperial County Public Works whom has offered to research an option to fix the flood problem at 5<sup>th</sup> Street by putting in a drainage system that takes flood water via gravity flow from 5<sup>th</sup> Street to the sea.

Director Knight has received a quote from Primo Construction in the amount of \$20,000.00 to repair some problems with the pump site and some pipe work. Members of the Board questioned some of the details in the quote. Director Kattro wanted to see a written “scope of work” plan that gave more information on what was included in the \$20,000.00 proposed expenditure. Director Knight will continue to work with Primo Construction to get a better explanation of the work to be done.

- C. Street Lights – The Board will hear on the progress of installing solar street lighting at Bombay Beach. (Item introduced February 15, 2018, Kattro).

Director Kattro reported that the shipper will be receiving the ordered lights on or about July 3, 2019 and will ship to Bombay Beach within a week after. Expected arrival of the lights will be about July 10, 2019. Director Kattro will contact Director Knight when the lights arrive so both of them can purchase required hardware for installation.

The Art Community committed to donate One thousand (\$1,000.00) to the District to help offset the cost of installing solar lighting. They will be providing \$250.00 installment payments for four months. The first payment was made to the District via electronic transfer.

- D. Disposition of excess equipment – Discuss the disposition of the blue water pump that is owned by the District. (introduced January 2018, Hawkins). Item tabled December 20, 2018 while waiting for Flood Control to be resolved)

- E. Bombay Beach Community Services District (BBCSD) Policies based on CSDA templates and Establish Policies based on CSDA guidelines, and establish procedures to carry out the Board Policies.

The secretary has started developing the draft BBCSD Policy Manual. Section I, General, has been completed. The Board directed the secretary to print up five copies of the final draft for their review.

The secretary will continue to print up the five copies of each section as they are completed. Directors will review the final draft and be ready to recommend changes and or approval after the October 2019 Board meeting. The Board elections will be held November 5, 2019. The new Directors will be seated at the November 2019 meeting. This will allow the new Board to finalize the revised policy manual.

- F. California Special Districts Association (CSDA) sexual harassment training.

Completed on May 25, 2019 – Certificates issued by CSDA

- G. County Roads Department - The Board will hear an update the results of the request to the County Roads Department on the repair of the public streets on Bombay Beach. (Knight) –

A Town Hall meeting is scheduled for Saturday June 22, 2019 at 10:00 am.

Anyone having questions or recommendations that could be answered or presented at the Town Hall meeting should present them in written form for delivery to the County for review and research before the Town Hall Meeting.

- H. Process to put an Ordinance on the next Ballot to pay for street lighting (Hawkins - Tabled 3/21/2019)

- I. The Board will hear an update on the Trash Collection project at Bombay Beach. (Knight)

The District received an invoice for \$478.80 from Republic Services for the dumpsters being used for the trash collection project. The Art Community committed to pay for the project. An electronic transfer for the \$478.80 was made to the District. The Art Community also paid for the \$80.00 for the worker at the trash collection site.

The hours for trash collection was announced, as Sunday and Wednesday from 09:00 A.M. to 12:00 Noon.

A correction to the times was later received. Correct times are from 09:00 A.M.

till 11:00 A.M.

- J. The Board will consider establishing an Ad Hoc committee to address Community concern to the Sheriffs' Office. (tabled 3/21/2019)
- K. The Board will hear from the Ad Hoc committee to consider the development of a resolution and ordinance to create a District movie commission to charge fees for movie and filming in the District. (introduced 3/17/2016) (Hawkins & Hollenbeck.) No progress was reported.
- L. 2019-2020 Budget: The Board will discuss and consider approving the budget for the next Fiscal Year and adopting a resolution approving the 2019-2020 Budget.

Motion made by Director Hollenbeck to approve the District Budget as revenues at \$73,200.00 and expenses at \$73,200.00, and to adopt a resolution establishing the District Budget. Motion seconded by Director Hawkins.

In a Roll Call vote.

Director Kattro	Aye
Director Hollenbeck	Aye
Director Knight	Aye
Director Town	Aye
Director Hawkins	Aye

Motion passed by unanimous vote of Board. (5-0-0)

- M. Beautification of A Street – The Board will discuss ideas and inputs from the public on how to beautify A Street. (Introduced 5/16/2019)
- N. Southern Border Broadband Consortium (SBBC). The Secretary will report on SBBC meeting information. (Introduced 5/16/2019)

Presentation by Glenna Barrett, SBBC Executive Director. Item moved to follow item #3.

7. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will consider adopting a resolution to authorize the Board President or the Board Vice-President and one other Director to sign Demands for payment during the months of July, August and September.

Motion made by Director Knight to adopt a resolution to authorize the Board President or the Board Vice-President and one other Director to sign Demands for payment during the months of July, August and September. Motion seconded by

Director Hollenbeck.

In a Roll Call vote.

Director Kattro Aye

Director Hollenbeck Aye

Director Knight Aye

Director Town Aye

Director Hawkins Aye

Motion passed by unanimous vote of Board. (5-0-0)

- B. Approval to authorize engagement of CPA George Woo to conduct the required annual 2018-2019 financial audit for Bombay Beach Community Services District.

Motion made by Director Knight to authorize engagement of CPA George Woo to conduct the required annual 2018-2019 financial audit for Bombay Beach Community Services District. Motion seconded by Director Hollenbeck.

Motion passed by unanimous vote of Board. (5-0-0)

- C. The Board will consider approving the Bombay Beach Arts Center to use the Community Building for a Bingo Night (Hollenbeck).

The Bombay Beach Arts Center requested that the item be dropped from the agenda at this time. They will make a new request to hear the issue at a later date.

8. COMMUNITY REPORTS:

- A. Fire Department – Director Knight reported that he had 18 calls in May. He has had 14 calls for June so far.

Director Knight asked everyone to make sure that your address is displayed so it is easily readable from the street at night.

- B. Women’s Club – Director Town reported that the last breakfast was great. She also announced that the second scholarship for High School graduate Michael Parrish was awarded. There will be a summer fun party for Bombay Beach youth that includes arts and crafts. The event will be held on Saturday June 29<sup>th</sup>, 2019 starting at 10:00 A.M.

- C. Local Activities – Again the idea of something for the Adults was discussed. There will be some planning in the fall for some adult entertainment. The Secretary was directed to add the Adult entertainment discussion to the next agenda.

Sonia announced that the airplane on 1<sup>st</sup> and H will be lit up this weekend.

- D. Update on Neighborhood Watch Program. Director Hollenbeck announced that there will be a "Coffee With A Cop" event on July 20, 2019 at 10:00 A.M. Blotter incidents were read off of the now available Blotter Report.

Director Hawkins wanted to get a group of volunteers to rejuvenate the District Park. Director Knight brought the issue of cost to pay for the volunteers.

The Secretary was directed to add to the next agenda a community project to beautify the Park – A Park Clean-up Day.

9. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Kattro to approve accounts payable totaling \$ 2,077.31. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

10. BOARD DISCUSSION/DIRECTIVES: Director Hawkins wanted to know if there was an equipment inventory of the Districts assets.

11. DIRECTOR REPORT –


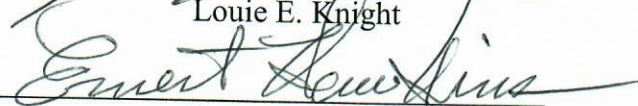
There will be a Candidates Meet and Greet Forum for Bombay Beach Board Candidates on September 21, 2019 at the District Community Building between 10:00 a.m. to Noon

NEXT REGULAR MEETING: There is a Town Hall Meeting on Saturday June 22, 2019 at 10:00 A.M. to discuss street repairs at Bombay Beach.


**The next regular meeting is scheduled for October 17, 2019**

12. ADJOURNMENT: Motion made by Director Knight to adjourn. Motion seconded by Director Town. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 8:44 p.m.

 _____ Louie E. Knight	 _____ Gloria B. Town
 _____ Ernest R. Hawkins	 _____ Cindy Hollenbeck

\_\_\_\_\_  
Loyd Kattro

Attested to:   
Secretary to the Board of Directors