



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com
<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

William Rohler – Board Chair
James Connelly – Board Vice-Chair
Michael Burnell
Paedrin Fusco
Candace Youngberg

Date: October 20, 2022
Time: 05:00 P.M.
Place: 9590 Ave C, Bombay Beach
Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 5:05 P.M. by Director Rohler.

A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Director Rohler.

B. Roll Call

Director Rohler	Present
Director Connelly	Present
Director Burnell	Not Present
Director Fusco	Present
Director Youngberg	Present

Four of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for October 20, 2022 Regular Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Youngberg to approve the agenda for October 20, 2022 Regular Meeting as presented. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** This is an opportunity for members of the public to address the Board on subject relating to closed session items only.

None Heard

4. **The Board will go into CLOSED SESSION.** § 54957(d)(1) To Consider the Appointment of a Public Employee volunteer. (two positions)

- A. Information Technology volunteer. Four applicants
- B. Emergency Services Administrator. Two applicants.
Government Code § 54957.)

Motion made by Director Youngberg to go into closed session. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

The Board went into closed session at 5:08 PM.

The Board returned to open session at 5:41 PM. Motion to go into recess until 6:00 PM made by Director Youngberg, motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

5. CALL TO ORDER AND RETURN TO OPEN SESSION AT 6:00 P.M.

- A. CALL TO ORDER: The meeting was called to order at 6:00 P.M. by Director Rohler.

B. Roll Call

Director Rohler	Present
Director Connelly	Present
Director Burnell	not Present
Director Fusco	Present
Director Youngberg	Present

Four of five Directors present. Quorum met.

C, Report from Closed Session for the following:

- 1) Information Technology volunteer. The Board reviewed three applications from individuals.

Motion made by Director Youngberg to approve appointing of three volunteers to work as a team to support Board needs in Information Technology (IT) appointees are Robin Booth, Kevin Key and Douglas Sinclair as the Information Technology volunteers to the District. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

- 2) Emergency Services Administrator volunteer. The Board reviewed two applications from individuals.

Motion made by Director Youngberg to approve appointing of two volunteers to work as a team to oversee the administration of the Emergency Services Unit and report directly to the Board. Appointees are Thomas Rhodes and

Teresa Garcia. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

6. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes of the September 15, 2022 Special Called Meeting and the meeting minutes of the October 13, 2022 Special Called Meeting.

Motion made by Director Fusco to approve the meeting minutes as presented by staff. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

7. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of September 30, 2022.

A.	County Auditor Account.	\$ <u>23,368.75</u>
	Positive Balance in County Fund Account	\$ <u>23,368.75</u>
B.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$ 6,028.37
	Savings Account (6398) Bombay North	24,664.23
	Savings Account (5949)	65,784.88
	Savings Account (8163)	87,771.74
	Bank Accounts Total	\$ <u>184,249.22</u>
	TOTAL CASH ASSETS	<u>\$207,617.97</u>

Motion to approve the financial report was made by Director Rohler. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

8. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the published agenda.

Speaker # 1 - Wanted to know status of street repairs. Item to be discussed as agenda item.

Speaker # 2 - Reported that Palm Tree at Bombay Beach entrance sign needed attention. Tree is dying. Director Youngberg will contact JD to see if he can take a look.

Speaker # 3 - Reported that there is a mosquito problem on Bombay Beach. Director Connelly will contact Vector Control to schedule some spraying in town.

9. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Repair and resurfacing of Bombay Beach Streets – Report from the Imperial County Public Works Department.

Email from Public Works reporting that:

The bids for this project were opened and we are working to get the Agreement Award to the lowest responsive and responsible bidder for the Bombay Beach Street Overlay Project 6810. Once the contractor is awarded, construction will start a few weeks after.

- B. Flooding at Bombay Beach - The Board will discuss the need for County and Imperial Irrigation District to assist in preventing flooding at Bombay Beach.

Discussion included talk the possibility of inserting drain tubes at Avenue A and Isle of Palm through the Berm at 5th street. Public is invited to voice concerns at the Northend Action Council that will meet at Bombay Beach next Thursday at 6:00 PM in the Community Center.

- C. The Board will hear a report on the Park Grant application process and approve documents for receiving the Grant. (Youngberg)

Director Youngberg announced that She and Director Fusco will attend a zoom meeting with County Planning next Thursday to see if CEQA waiver can be issued to Bombay Beach to let the park project proceed.

- D. The Board will hear an update on the Kitchen Remodel Project.(Youngberg)

Director Youngberg reported that the Kitchen committer will keep the grill and install the donated electric range. This will save approximately \$3, 500.00. Also the donated commercial freezer and refrigerator will be installed. The District will need to put in an approved floor and walls along with required sinks and racks and other mandated items. We are working on it!

- E. The Board will hear an update on District internet.(Youngberg)

The new appointed IT team will be working on this project and report back next month.

- F. The Board will hear an update on the status of the medical trailer.(Youngberg)

The Med Trailer has been leveled. Next step is to have sewer, plumbing, ramps and electrical upgraded.

- G. The Board will hear an update on the process to establish an Emergency Medical Response Unit (ERU). (Fusco)

A major cleanup was conducted on October 8, 2022. Comitee Civico arrived with a bunch of volunteers from Calexico, Holtville and El Centro to help a group of local volunteers clean up the fire station. A full size 40 ft dumpster will filled to the brim with "stuff".

There are 8 ERU ongoing volunteers that have already been trained in CPR and Radio Chatter. Next training will be on taking vitals and additional medical techniques.

County Fire has reviewed the equipment on hand in the fire station and declared all of it as not useable.

- H. The Board will discuss and act on installing streaming meeting equipment (Zoom type) in the District office.

The new IT team will take on this project and report back next meeting.

- I. The Board will her a report on the ongoing process to fill a vacancy on the Board of Directors after the November 8, 2022 Election.

In coordination with the County Elections Office and the County Board of Supervisors Clerk of the Board, it has been determined that a vacancy will exist on the Bombay Beach Community District Board of Directors on Election day, November 8, 2022. The Following Schedule of events to fill the vacancy will take place.

October 13, 2022 - Bombay Beach posted vacancy within the District
October 28, 2022 - Bombay Beach will close the window for accepting applications. and submit all received applicants to Elections Department to verify eligibility to be appointed as a Director.

November 1, 2022 - Clerk of the Board will act on putting Bombay Beach appointment on the Board of Supervisor Calendar for November 22, 2022 action.

November 22, 2022 - County Board of Supervisors will appoint and swear in last vacancy for Bombay Beach Director.

- J. The Board will hear an update on the process to acquire the Fire Department Building at Bombay Beach.

The request to start the process was sent to the District Counsel.

- K. The Board will hear an update on the Harvest Festival Nov 26, 2022 (Youngberg)

The District will sponsor the First Annual Harvest Festival on November 26, 2022. There will be a Breakfast, Parade, Vendors, Music, Beer Garden, Games, Royalty Contest and more fun things.

11. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will discuss the purchase an updated QuickBooks Program for working the District Financial reports.

Motion to approve the purchase an updated QuickBooks Program for working the District Financial reports was made by Director Youngberg. Motion seconded by Director Connelly. In discussion, the IT team was also directed to find the best prices for **QuickBooks 2023 Desktop Pro Plus program**. Motion passed by unanimous vote of Board members present. (4-0-0)

- B. The Board will discuss what to do with the Large Water pump that belongs to the District.

Motion to authorize the Fire Department Committee to outsource the sale of the water pump and report outcome to the Board was made by Director Connelly. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (4-0-0)

- C. The Board will consider approval of a service agreement with Innercare to provide Medical exams to Emergency Services Volunteers.

Motion to approve the service agreement with Innercare to provide Medical exams to Emergency Services Volunteers was made by Director Rohler. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

- D. The Board will consider authorization to have an allowance of \$500.00 to \$1000.00 for volunteer related expenses like the uniforms or training supplies or fire station expenses like equipment, personnel protective equipment (PPE), medical bags, communications equipment and related equipment. (Youngberg)

Motion to approve authorization to have an allowance of \$1000.00 for volunteer related expenses was made by Director Rohler. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

Motion made by Director Youngberg to allow related expenses for education and training for ERU volunteers in form of mileage reimbursement at the IRS rate. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

12. COMMUNITY REPORTS:

Director Youngberg announced that the Calipatria FFA has volunteered to come to Bombay Beach and do a park and some street clean up on November 5, 2022.

13. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Rohler to approve accounts payable to the County totaling \$

1,484.69 and electronic bank payments totaling \$ 5,667.23. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

14. BOARD DISCUSSION/DIRECTIVES:

Director Rohler requested District Consul direction on what can be done if a Board Member does not attend meetings.

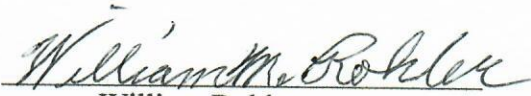
15. DIRECTOR REPORTS:

Director Rohler reported that an agreement has been made with a movie company to use a portion of Bombay North for parking. The movie company contribution to the District will be \$500.00.

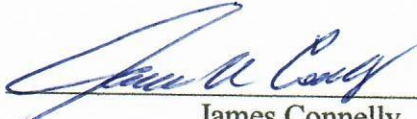
16. ADJOURNMENT:

Motion made by Director Rohler to adjourn. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)


Meeting adjourned at 7:20 PM.



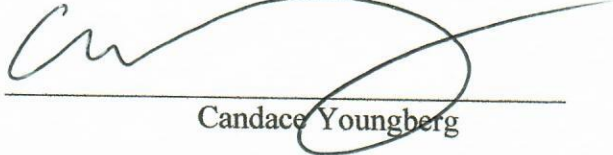
William Rohler



James Connelly



Paedrin Fusco



Candace Youngberg

Michael Burnell

Attested to:



Augustine Sadorra, Secretary